

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

**BOARD OF SELECTMEN**  
**BUDGET & ADVISORY COMMITTEE**  
**MEETING MINUTES**  
**01/18/2017**

Selectmen Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike

Chairman Howell called the meeting to order at 10:05am.

The Board met to review the budget and warrant articles. Mr. Pike informed the Board that the estimated cost of the highway truck has increased to \$175,000.

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to enter into a non-public session in pursuant to RSA 91-A:3, II(d) to discuss the acquisition of real property. Howell, Yes; Arnold, Yes; Kunhardt, Yes. **Motion passes.**

The Board briefly discussed the possibility of putting forward a warrant article for the purchase of the Post Office property.

It was decided to not move forward with an article for purchasing the property at this time.

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to exit the non-public session at 10:45am. **Motion passes.**

Mr. Kunhardt discussed the work being completed on the DOT road map and more specifically about how to classify certain private roads and fire access roads. The Board will seek advice of Town Counsel on the matter.

There was a discussion on the use of the Undesignated Fund Balance in the 2017 budget. Ms. Arnold detailed the use. There is currently \$355K budgeted for use against the CIP projects for 2017 and another \$15K budgeted to reduce taxes. Ms. Arnold reminded the Board that there is an additional \$100K held in the balance for use against the utility abatements. This leaves approximately a \$730,000 fund balance following Town Meeting. The Board discussed at what level the fund balance should remain. It was noted that the CIP for the next 5 years relies on a minimum of \$100K in each year to offset the expenses.

The Board discussed the Town Hall Rehabilitation article.

The Board reviewed each warrant article as drafted and assigned them in order.

The Board signed an Intent to Cut for Kenneth & Janice O'Donnell of 299 Pleasant Pond Road. A timber tax bond was received in the amount of \$1,679.

Mr. Kunhardt requested that a Class VI road sign be erected at the end of King Hill Road. The Board agreed.

Ms. Arnold received a call concerning two trees on Woodward Hill Road that pose an imminent threat to safety. The Board authorized Gary Paige to have them removed.

Ms. Arnold and Mr. Kunhardt reviewed and signed a letter to the ZBA regarding the filing of an application by Lakehouse Recovery.

Mr. Pike was asked to bring forward the contracts for himself and Chief Douglas for next Monday evening.

Respectfully submitted,

Jamie A Pike

Approved 02.06.2017

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Brad Howell

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Abigail Arnold

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Henry Kunhardt