

**Town of Franchestown**  
**Board of Selectmen & Budget Advisory Committee**  
**Minutes of Meeting**  
**Wednesday, December 5, 2018**

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt, BAC Chairman Charlie Pyle, Judi Miller, and Tom Anderson

Others Present: Town Administrator Jamie A Pike, Admin Asst. Kim Dalley, Gary Paige, Pam Finnell, Elizabeth Lavalley, Robin Sloan, Jan Hicks, Mike Tartalis and Becky Moul.

Chairman Howell called the meeting to order at 5:32

Town Clerk/Tax Collector

Ms. Finnell presented her proposed budget to the committee. Changes from the previous year include an increase in recording fees and an increase in publications due to conversion from paper to online.

Board of Selectmen

Mr. Pike reviewed for the committee, sections that were under the purview of the Board of Selectmen including Elections which are down 50% since it's a non-election year, Treasury which saw no changes and Legal which shows an increase due to the Eversource litigation. Personnel Admin had an increase in Employee Retention due to the proposal to give full time and part time employees a 2.5% increase.

Library

Trustees Jan Hicks and Elizabeth Lavalley presented the proposed budget to the committee. There were no changes. The CIP was discussed and the need for repointing the brick work on the back of the Library. The contract with JP Pest for ants and mice was touched on.

Highway Department

Mr. Paige presented his proposed budget to the committee. There is an increase in the gasoline and diesel fuel lines. The Conservation Commission had asked about assessing Town roads for excessive runoff into waterways. This led to a discussion of culvert replacement, which Mr. Paige and Jason St. Cyr are licensed to do, and how to deal with that in the budget. It was decided that Highway would have an increase in culverts of \$5,000 and any further culvert needs could come out of the line for Bridges since they do not anticipate the need for re-decking any bridges. The discussion turned to snow removal which Mr. Paige felt would be expensive to contract out and offered solutions for doing it in house.

Solid Waste

Discussed price increases in MSW and decreases in recycling. Adjusted the printing line to \$125 from \$350 because the newsletter is being printed in house. Adjusted the Professional Development line from \$350 to \$550 due to new hire. Mike Tartalis asked the Board to consider repaving at the transfer station since the cracks in the surface get worse every year which will lead to loss of material and upheavals.

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3, II (I) at 8:22 pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to exit the nonpublic session at 8:43 PM. **Motion passes unanimously.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to seal the minutes until action is completed because it was determined that divulgence of this information likely would render a proposed action ineffective. Howell, Aye; Arnold, Aye; Kunhardt, Aye  
**Motion passes unanimously.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3, II (cl) at 8:45 pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

Discussed Tax Deferral Form

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to exit the nonpublic session at 8:52 PM. **Motion passes unanimously.**

Being no further business, Chairman Howell adjourned the meeting at 8:53 PM

Respectfully Submitted,

Kim Dalley

Approved 1/21/19

---

Brad Howell

---

Abigail Arnold

---

Henry Kunhardt

.