

Town of Frankestown

Board of Selectmen

Minutes of Meeting

Monday, December 3, 2018

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Other Present: Town Administrator Jamie Pike Admin, Asst. Kim Dalley, Jim Bosman and Polly Freese.

Chairman Howell called the meeting to order at 5:31 PM.

Consent Agenda

- a. Check Manifest date 12/04/2018
- b. Town Hall Use Application
- c. Approval of Minutes 11/19/2018
- d. Current Use Application, Map 5 Lot 83
- e. Unanticipated Funds Acceptance \$870
- f. Prosecutorial Services Contract
- g. Heritage Fund Donation Acceptance \$200
- h. Public Assistance Lien – Map 7 Lot 4-6
- i. Bridges Capital Reserve Fund Request \$4,698.74

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the Consent Agenda

Motion Passes

Newly elected NH State Representative Jim Bosman addressed the Board to express his willingness to advocate for the Town and his openness to any communications from the Select Board.

Mr. Pike provided a revised Fund Balance Policy for review by the Selectmen. Ms. Arnold recommended that the Town retain a fixed amount of \$1,000,000 rather than the recommended 17% which would allow for fluctuations in the budget from year to year. The Policy should be reviewed annually. The Board tabled the discussion for next week to allow time to give it more thought.

Mr. Pike advised the Board that he will be bringing back the investment Policy for review. It has been 7 years since it was last approved.

The Board asked Mr. Pike to recommend to the Heritage Commission that they refund \$3,160 to Beverly Abbott in response to her letter requesting the remaining balance of her donation since the Town Hall benches will be restored but not refinished as she would like.

Mr. Kunhardt gave an update on the repair of the Town Hall doors which will probably have to wait until Spring.

Mr. Pike had set up a new projection screen for the Board to see. The screen is being offered to the Town by Deb Adams. It is easy to set up, light and portable.

Polly Freese asked that she be kept in the loop on all expenses charged to the Cemetery Commission.

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to enter into a nonpublic session pursuant to RSA 91-A:3, II(c) at 5:59 PM. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

Further discussion on tax deferrals and forms.

A motion was made by Ms. Arnold and seconded by Mr. Howell to exit the nonpublic session at 6:20 PM. **Motion passes unanimously.**

A motion was made by Mr. Howell and seconded by Ms. Arnold to enter into a non-public session pursuant to RSA 91—A:3, II(a) at 6:21pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

A motion was made by Mr. Howell and seconded by Ms. Arnold to exit the non-public session at 6:37pm. **Motion passes unanimously.**

A motion was made by Mr. Howell and seconded by Ms. Arnold to seal the minutes of the nonpublic session as divulgence of the information would likely render a proposed action ineffective. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

The meeting was adjourned at 6:38 PM.

Respectfully Submitted,

Kim Dalley

Approved 1/21/19

Brad Howell

Abigail Arnold

Henry Kunhardt