

Town of Francestown

Board of Selectmen

Minutes of Meeting

Monday, April 1, 2019

Members present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike and Heather Ayers

Chairman Howell called the meeting to order at 5:30pm.

A motion was made by Mr. Howell and seconded by Ms. Arnold to enter into a non-public session pursuant to RSA 91-A:3, II(c) at 5:30pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

The Board reviewed an application for tax deferral for Ms. Ayers.

A motion was made by Mr. Howell and seconded by Ms. Arnold to grant the deferral application in the full amount requested. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

A motion was made by Mr. Howell and seconded by Ms. Arnold to exit the non-public session at 5:45pm. **Motion passes unanimously.**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the Consent Agenda as presented. **Motion passes**

Consent Agenda

- a. Check Manifest dated 4/02/2019
- b. Donation Acceptance – Theater Screen; Dave & Deb Adams
- c. Intent to Excavate: Kris Stewart Map 3 Lot 51
- d. Heritage Fund Donation Acceptance \$45

The Board reviewed the Agenda for the upcoming Water Company annual meeting. Mr. Pike was authorized to complete the proxy voting forms for the meeting.

The Board reviewed two proposals for the construction of a reception desk at the Police Station. The Board awarded the work to Cutter Construction in the amount of \$1,130 if the project could be completed by the end of May.

The Board received a request from the Rec Commission to hang the Community Market Banner. The Community Market is scheduled to open on Friday, April 19th. The Board agreed with certain caveats including that it be removed for competing events such as Labor Day, and that only one sign (the banner

or sandwich board) be on display. Other issues were discussed such as Town Hall bathroom cleaning after each event.

The Board received an email from Guy Tolman regarding other Boards use of the video camera to record their meetings. The Board agreed to send a memo to each Board encouraging its use, but there is no mandate.

A complaint was received from Heather Whipple Simard regarding oversized vehicles using Potash Road. The complaint will be forwarded to the Police and Highway Departments.

Ms. Arnold asked what the next steps were in developing a plan for the replacement of the geo-thermal system at the Library. Mr. Kunhardt explained that he had gotten some water supply testing samples studied and they are going to be sent to the manufacturer. Following their inspection, it would be appropriate to engage a mechanical engineer to study the system, Mr. Kunhardt recommended Doug Waite. Ms. Arnold requested the Mr. Waite meet with the Board to review the scope of work.

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3, II(d) at 6:30pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to exit the non-public session at 7:10pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

A motion was made by Mr. Howell and seconded by Mr. Kunhardt to seal the minutes of the non-public session as divulgence of the information likely would render a proposed action ineffective. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

Chairman Howell adjourned the meeting at 7:15pm.

Respectfully submitted,

Jamie A Pike

Approved May 6, 2019