

# Town of Francestown

Board of Selectmen

Minutes of Meeting

Wednesday, May 3, 2017

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike

Chairman Howell called the meeting to order at 10:02am.

This meeting was continued from the meeting held on May 1, 2017 for the purposes of executing a construction contract with MacMillin for the rehabilitation of the Town Hall.

The Board authorized Mr. Howell to sign the contract documents.

Mr. Kunhardt gave a synopsis of the meeting with Grace Electric and Eversource held on Tuesday morning. Discussion included the provision of underground utilities, along with possible minor scope changes that increase effectiveness with minimal budget impact.

The Board recognized that as the project moves along there may be a need for immediate decisions that cannot wait for a Board meeting. A motion was made by Ms. Arnold and seconded by Mr. Howell to authorize Mr. Kunhardt to make decisions regarding minor changes in scope to the project that do not have significant impacts to the project budget. **Motion passes.**

Mr. Kunhardt provided an update on the Police Department re-model. He has contacted Susan Phillips-Hungerford regarding the next phase. Ms. Hungerford will be submitting a limited scope proposal for continued services for the preparation of bid documents.

Being no further business, Chairman Howell adjourned the meeting at 11:20am.

Respectfully submitted,

Jamie A Pike

Approved 05.15.2017

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Brad Howell

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Abigail Arnold

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Henry Kunhardt