

Town of Francestown

Board of Selectmen

Minutes of Meeting

Monday, May 22, 2017

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike, Gary Paige, John & Pat Thalhauser, Robert Fossbender, Aaron Williams and Polly Freese

Chairman Howell called the meeting to order at 5:32

Appointments

Gary Paige, Road Agent, was present to discuss the granting the bid awards for the culvert replacement work on Bible Hill Road and the summer paving projects. Mr. Paige received complete bid proposals from two contractors for each project.

Excavation work for Bible Hill Road

	<u>Excavator</u>	<u>Trucking</u>	<u>Mobilization</u>
Advanced Excavation	\$130/hr	\$78/hr	\$500.00
Miller Construction	\$125/hr	\$75/hr	\$100.00

Paving Work

	<u>Cold Plane</u>	<u>Shim</u>	<u>Overlay</u>
Advanced Excavation	\$1,225	\$82.10/tn	\$67.60/tn
Brox Industries	\$3,750	\$85.40/tn	\$85.40/tn

The Board awarded the excavation work to Miller Construction and the paving work to Advanced Excavation.

Town Hall Update

Mr. Kunhardt gave a rundown of the first site meeting since construction began. Discussion included sprinklers, future kitchen, plumbing and wiring, running extra conduit through the walls to accommodate future needs. Three phase service will be provided by Eversource which has to be buried. It was determined that the overhead utilities can go into trench also. The meters will have to go on a free-standing pedestal. Location was discussed and decided that out near the pole by the road was suitable. Discussed power out to Christmas tree and options for Labor Day since Christmas tree will be moving. Decided to keep current electric post on front lawn. Mr. Petrovick is looking into putting outlets in future kitchen area. Alarm system was discussed. Horn/Strobe alarm was preferred over voice evacuation. Front step into the building was discussed. Ramp was designed as slab on grade but that is considered inferior to slab on frost walls so the concrete doesn't heave. Old handrails can be used but the railings also need to go around landing.

Consent Agenda

- A. Payroll & Accounts Payable Manifest 5/23/17
- B. Heritage Fund Donations - \$50,000

- C. Pole Licenses 97B/6, 92/25, & 922/62
- D. Building Permit – James Prentice – Map 3 Lot 22-1 – Deck
- E. Intent to Cut – Map 9 Lot 3 – Richard & Catherine Eby

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the Consent Agenda as presented and discussed.

Motion passes

Discussion followed motion about when and what is to be expected from Mr. Houston for Heritage Fund.

New Business

- A. MS-535 – Financial Report- DRA version of the audit prepared by Tim Green. Defer to next week.
- B. Charitable Tax Exemptions – Assessor John Rice recommends changes to Crotched Mountain. Proposes an exemption on each of the three parcels. Resulting assessable value to Crotched Mountain would be approximately \$9,000. Agreed to accept recommendation.
- C. Abatement Requests – Map 5 Lot 85 Map 5 Lot 18/2 - John Rice recommends bringing the home value down from \$213,000 to \$120,000 but denying the application with regard to the vacant parcel. Agreed to accept recommendation.
- D. Notice of intent to cut on Mr. Hoey's property on Poor Farm Rd. was discussed. Cut was made without approved intent or a wetlands notice. Decided to hold off on signing the Intent for the 30 days to see reports from Rangers office and DRA.
- E. Mr. Pike and Chief Douglas have been researching radar signs and requested for approval to go ahead and order the sign from Elan City. Permission granted.

Other Business

No meeting next Monday due to Memorial Day. Mr. Pike recommends having a meeting towards end of week to issue tax warrant. Parking meeting also needs to be scheduled.

Ms. Arnold brought up Tom Petersen from Condo association came to Planning Board to discuss finding a solution to septic problem which may involve town land. Ms. Arnold suggested that one of the selectmen get involved with their study group. Decided either Ms. Arnold or Mr. Howell will contact them.

Mr. Kunhardt discussed the committee Patriotic Purposes with Polly Freese and the need for the committee to properly notice meetings and have minutes.

Mr. Kunhardt motioned to approve minutes from 5/15 (2) and 5/15 seconded by Mr. Howell. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to enter into a non-public session at 6:55pm pursuant to RSA 91-A:3, II(c). Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

Others Present: Jamie Pike and Aaron Williams

The Board spoke with Mr. Williams regarding a potential tax payment plan. No decisions were made.

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to exit the non-public session at 7:42pm. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to enter into a non –public session at RSA 91-A:3, II(a). Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

The Board had a brief discussion regarding the Town Administrator's compensation and employee review. No decisions were made.

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to exit the non-public session at 7:48pm. **Motion passes.**

Mr. Howell expressed his opinion that we should not contact the Houston's regarding additional funds at this time. The Board agreed that Mr. Pike should attempt to located the written documentation laying out Mr. Houston's timetable for fulfillment of his pledge.

Chairman Howell adjourned the meeting at 7:50pm.

Respectfully submitted,

Kimberlee Dalley and Jamie A Pike

Approved 06.19.2017

Brad Howell

Abigail Arnold

Henry Kunhardt