

Town of Francestown

Board of Selectmen

Minutes of Meeting

Monday, June 26, 2017

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike, Betty Behrsing, Kevin Pobst and Polly Freese

Chairman Howell called the meeting to order at 5:38

Town Hall Update- Mr. Kunhardt updated the BOS on the progress at the Town Hall. DODGCO has started today. Most of their materials are on site. They will start on the north end at the first bay around the existing stairs. That will be a tricky part of the reframing. The mason will be working on the two chimneys, which were saved and are being held by temporary steel beams. Next the shoring will be removed and work can start on the new addition in back. Mr. Pike has presented two questions to Mr. Bruss to facilitate creation of an annual operating budget which will include inspections, monitoring and heating fuel among other services. Mr. Kunhardt expressed concern regarding encroachment upon the abutting properties. MacMillin has addressed these issues. Site superintendent Bob Davis will be moving onto a different job and the new site superintendent will be Bob Latiolais. A zero cost change order was presented which changed the name of the construction manager from DEW Corporation to The MacMillin Company, this was a house keeping item. Ms. Arnold raised the question of the propane tank not being in the contract and what the price would be. Mr. Kunhardt pointed out that you need to know the rate that the fuel would be burning at to determine the size. They would probably opt for the cheapest option which would be above ground. Ms. Arnold reminded Mr. Kunhardt that they should schedule a walk through for interested parties.

Consent Agenda

- A. Payroll & Accounts Payable Manifest 06/27/2017
- B. Veteran Credit Application – Robert Goinsalvos – Map 6 Lot 31
- C. Building Permit – Vicki Leandri –Map 5 Lot 19 – Roof-mount Solar Array
- D. Zoning Permit – K & F Radlof – Map 10 Lot 8-6 - Greenhouse

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the Consent Agenda as presented and discussed. **Motion passes**

Abatelements

- A. Eversource Energy
- B. Fairpoint Communications

The Board accepted and approved George Sansoucy's recommendation of DENIAL on both applications.

New Business

- A. Timber Tax Warrants
 - 1. Huberman M8 L1
 - 2. Pierson M8 I39-1, 39-3
 - 3. Chipman M15 L3, 3-1, 3-2,3-3
 - 4. Patriquin M3 L69-1
 - 5. Bryan M4 L17, 18

The Board authorized and executed the five Timber Tax Warrants as graded and prepared by Mr. Kunhardt.

Other Business

Mr. Kunhardt began discussion that there be an engineer available for the Highway Department to field miscellaneous questions. North Point Engineering provided an agreement for professional services at Mr. Kunhardt's request that would not require a retainer but bill only for services rendered. Mr. Kunhardt discussed the agreement with Gary Paige who was in favor of the plan. A motion was made by Mr. Kunhardt seconded by Ms. Arnold to enter into an agreement with North Point Engineers. **Motion passes**

Additional Highway Block Grant funds that were approved by the legislature in SB38 were discussed. These funds must be accepted as unanticipated revenue and must be used for new projects that are not currently budgeted or approved. The Board was requested to start thinking about potential projects ahead of receiving the funds.

Mr. Pike alerted the BOS to a question from Bill McAuley regarding fundraising for the concrete floor in the basement of the Museum. Where can those donations be accepted and are they tax deductible? Mr. Pike researched the origins of the Museum trust fund and one of the purposes of the fund was the completion of the Museum so this appears to be an appropriate use of the trust fund, therefore funds can be deposited and maintained in the trust. As the donations would be for a public purpose, the donations remain tax deductible.

Mr. Kunhardt revisited the Timber Harvesting letter. He brought in a letter that he received in the past and found irksome. With Mr. Pike's assistance a new letter was drafted. The Board approved the new letter.

The BOS received a letter from Tim Bower requesting the board to investigate Lakehouse regarding the number of bedrooms and if the septic system is in violation. Mr. Pike is to respond to Tim's correspondence and inform him the board will consider the allegation next week.

Mr. Howell informed the Board that the herbicide treatment for milfoil at Scoby Pond will be postponed, as the State has not yet issued the permit. The spraying is anticipated to occur during the week of July 9th.

The vacancy upon the Heritage Commission created by Ms. Stewart has been posted for 5 weeks. Being only one candidate submitting interest in the position, a motion was made by Mr. Kunhardt and seconded by Mr. Howell to appoint BJ Carbee to the Heritage Commission for a term of one year. **Motion passes.**

A motion was made by Mr. Howell and seconded by Ms. Arnold to enter into a non-public session pursuant to RSA 91-A:3, II(d) at 6:33pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to exit the non-public session at 7:10pm. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to seal the minutes of the non-public session until the proposed action is complete. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

Being no further business, Chairman Howell adjourned the meeting at 7:12pm.

Respectfully submitted,

Kim Dalley

Approved on 07/24/2017

Brad Howell

Abigail Arnold

Henry Kunhardt