

Town of Frankestown  
Board of Selectmen  
Minutes of Meeting  
Monday, August 28, 2017

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike, Polly Freese, Michelle Ferencsik, Ruth Behrsing, Betty Behrsing, Barbara Caskie, Guy Tolman, BJ Carbee, Mike Petrovick, Katherine Foecking, and John Kendall.

Chairman Howell called the meeting to order at 5:30pm at the Town Hall.

The Board completed an exterior site walk of the Town Hall reviewing potential landscaping plans.

The meeting was recessed at 5:55pm and reconvened at the Town Offices at 6:10pm.

**Appointments**

- A. Katherine Foecking, the new FES Principal, introduced herself to the board.
- B. Ruth Behrsing was present to discuss Quilt Project for Town Hall.
- C. John Kendall, Building Inspector, discussed a complaint received regarding a failed wastewater system involving the condos on East Road, Diane Hanley's two duplexes, the Bells and the old Crotched Mountain Lodge. This is the jurisdiction of the Health Officer, Kay Anderson, for whom Mr. Kendall is the Deputy. A Letter of Deficiency has to be written and sent certified mail to the Association and the Health Officer needs to notify DES. Mr. Kendall plans to contact Kay Anderson and make another inspection, discover what tanks exist and proceed from there.

**Town Hall Update**

Kris Stewart is offering to place a rock in front of the town hall on Northwest corner with an engraving of the BOS's choice at his own expense. Mr. Petrovick suggested that landscaping should be simple to non-existent. Mr. Howell thought the rock might be a nice touch depending on size and location. There was some discussion about granite and using them as benches. The Board agreed to allow the rock to be placed on a trial basis. It is recommended that the Stewart Family not engrave the rock until a final determination has been made.

**New Business**

- A. A motion was made by Mr. Kunhardt and seconded by Mr. Howell to approve the Payroll and Accounts Payable Manifest dated 08/29/2017. **Motion passes.**
- B. The 2018 Milfoil Grant Application was signed with little discussion.
- C. Nate Miller, SNHPC's transportation planner, emailed the selectmen with the idea of pitching Frankestown's crosswalk problem to UNH's engineering class as a Capstone Project. They wanted confirmation that the Board would like them to move forward with this project. A Capstone Project wouldn't cost the town anything but gives the students an opportunity to examine a problem and try and create a solution. Ms. Arnold raised the question about what the expectation would be to implement a plan that was devised.
- D. The Board was presented with the Age Friendly Community Assessment as completed by SNHPC.
- E. The Board received a request from SNHPC regarding applications to the NH DOT for Road Safety Audits. There were some suggested locations, but minimal crash data does not bring these locations to the level of requiring an audit.

- F. The Board received an email from the Toll Booth Tavern regarding booking details for a possible 2017 appreciation dinner. Mr. Pike was asked to look at pricing for catering at the Town Hall.
- G. The Board signed letters to three land owners regarding excess junk collection.
- H. The Board discussed the completion of the 2017 MS-4 (Revenue Estimate). Ms. Arnold suggested that revenues remain unchanged, and increase the overlay to \$100,000 and use \$100,000 from fund balance to offset this increase. This will be to cover expenditures related to the Fairpoint and Eversource abatements. The Board was in agreement, and acknowledged that changes can still be made at the tax rate setting.
- I. The Board received an email from Heather Whipple-Simard asking that the crosswalk in front of the Town Offices be painted. Mr. Pike will research painting options.

Comments from the public were accepted.

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to enter into a non-public session pursuant to RSA 91-A:3, II (a) at 7:48pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

The Board received a letter of resignation and a signed Severance Agreement and Release from Officer Peter Zamachaj. A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to accept the resignation and countersign the Severance Agreement and Release. All in favor. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to leave the non-public session at 7:50pm. All in favor. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3, II (b) at 7:50pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

Mr. Pike reported that the background check for Michael Dowd had come back clean. A motion was made by Mr. Howell and seconded by Ms. Arnold to appoint Michael Dowd as a part-time police officer. All in favor. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to leave the non-public session at 7:55pm. All in favor. **Motion passes.**

Being no further business, Chairman Howell adjourned the meeting at 7:55pm.

Respectfully submitted,  
Jamie A Pike

Approved 10/2/17

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Brad Howell

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Abigail Arnold

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Henry Kunhardt