

Town of Francestown  
Board of Selectmen  
Minutes of Meeting  
Monday, September 25, 2017

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike, Polly Freese, Robin Haubrich and Gary Paige

Chairman Howell called the meeting to order at 5:35pm.

**Appointments**

Gary Paige met with the Selectmen to discuss Temporary Bridge at Old County Rd. North. A motion was made by Mr. Kunhardt to accept the bid from Hansen for \$58,000 seconded by Mr. Howell.

**Motion passes**

Mr. Paige went on to recommend using the remaining \$23,000 from the Block Grant Fund along with other funds to make repairs to the Bicknell Bridge on Russell Station Rd. The Selectmen agreed to put out an RFP for the work on the bridge.

**Town Hall Update**

Mr. Pike gave a brief update on the progress at the Town Hall. The upstairs ceiling had to be repainted since something from the wood bled through. They sealed it which will solve the problem. Bathroom floors and fixtures should be finished next week, light fixtures are going in this week. Floors will be sanded and finished at the end of the week. The heating units will be going in this week. Still anticipate completion on October 18<sup>th</sup>.

**Consent Agenda**

1. Check Manifest dated 09/26/2017
2. Intent to Cut – Kirlin Family Trust, Dennison Pond Road
3. Heritage Fund Donation Acceptance - \$3,000.00
4. Thulander Museum Fund Donation Acceptance - \$500.00

A motion was made by Ms. Arnold seconded by Mr. Kunhardt to approve the Consent Agenda as presented and discussed. **Motion passes**

**Other Business**

The WWI and WWII plaques are in need of repair, which was brought to Mr. Pike's attention by Scott Carbee and Polly Freese, and there was some discussion on whether the funds should come from Patriotic Purposes or GGB budget. Ms. Freese spoke to the reasons that the money should come from GGB budget. The Board consented to have the work completed and to expense the GGB budget for that purpose.

The Board signed the MS-1 Summary Inventory of Valuation.

Due to increased activity at the Police Department, the staff has been handicapped by the single-user license for CrimeStar. A second license has a one-time cost of \$2,950 and an annual support cost of \$300. Mr. Pike suggested the use of surplus budget funds from police payroll lines to purchase the second license. The Board was in agreement to purchase the second license.

The bank has offered us a 10 year loan with 2.82% interest with one annual payment for the Town Hall Bond. Mr. Pike has suggested making two annual payments which will decrease the interest amount. He is waiting to hear from the bank.

Mr. Pike presented a draft of the Town Hall Use policy. Mr. Pike has put a great deal of research into the preparation of the policy, contacting surrounding towns regarding other policies. In lieu of completing the policy tonight, a special allowance will be given to the PLC of NH to rent the Town Hall on November 4<sup>th</sup> as long as a liability insurance certificate, security deposit and a \$25 rental fee be submitted.

Guy Tolman has offered to be on a committee representing the Frankestown with the SNPC regarding the Age Friendly Program.

The Board received a letter from Tom Hoey regarding his frustration with the various boards in getting a driveway permit for his lot on Poor Farm Rd.

Being no further business, Chairman Howell adjourned the meeting at 6:55pm.

Respectfully submitted,

Approved 10/2/17

Kim Dalley

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Brad Howell

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Abigail Arnold

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Henry Kunhardt