

Town of Francestown

Board of Selectmen

Minutes of Meeting

Monday, November 13, 2017

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Other Present: Town Administrator Jamie A Pike and Susan Phillips-Hungerford

Chairman Howell called the meeting to order at 5:35 PM

Appointments

Ms. Phillips-Hungerford updated the board on the plans and schedule for the Police Department building renovation.

Consent Agenda

Ms. Arnold made a motion to approve the consent agenda, with the Check Manifest dated 11/14/17 and the Heritage Fund Donation of \$220, seconded by Mr. Howell. **Motion passes.**

Mr. Pike raised the question of obtaining coat racks for the Town Hall. Mr. Kunhardt suggested that Mr. Pike check with FIHS about the coat racks that currently reside in the upstairs at the Police Department. If they are not available the Board authorized Mr. Pike to purchase one for the upstairs and one for the downstairs of the Town Hall.

Mr. Pike received an email from Deb Adams requesting that we purchase 11 light filter holders for the existing track lighting at the Town Hall. The cost is \$426.36. Heritage will reimburse us for the expense.

The two tempered windows for the stage area of the Town Hall are \$187 each which the Board approved.

Allison Scott approached the town with the idea of marketing the Town Hall in the Electric Earth Concert program. The Board determined that they are not prepared to do that this year.

Mr. Pike explained the Direct Deposit option for payroll and was given full approval by the Board.

The Tax Rate, which DRA sent that afternoon, was discussed and a motion was made by Ms. Arnold to set the overlay at \$120,000 and to set the amount of fund balance used to offset the tax rate at \$135,000, seconded by Mr. Howell. The resulting tax rate should be approx. 24.83. The Board will meet at 4:00 Tuesday to sign the warrant. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to enter into a non-public session pursuant to RAS 91-A:3, II(d) at 7:07pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to exit the non-public session at 7:32pm. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to seal the minutes of the non-public session because it was determined that divulgence of this information likely would render a proposed action ineffective. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

A motion was made to enter into a non-public session, at 7:40pm, pursuant to RSA 91-A:3, II(a) by Ms. Arnold and seconded by Mr. Kunhardt. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

The Board discussed the performance of Mr. Pike as Town Administrator. It was agreed to award an extra week of vacation and amend the contract as necessary.

A motion was made to exit the non-public session, at 7:50pm, by Ms. Arnold and seconded by Mr. Howell. **Motion passes.**

Chairman Howell adjourned the meeting at 7:51pm.

Respectfully Submitted,

Kim Dalley and Jamie A Pike

Approved 1/8/18

Brad Howell

Abigail Arnold

Henry Kunhardt