

# Town of Frankestown

Board of Selectmen

Minutes of Meeting

Monday, November 20, 2017

Members Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Other Present: Town Administrator Jamie A Pike, Rebecca Moul, Mike Tartalis, and Polly Freese.

Chairman Howell called the meeting to order at 5:30pm.

## **Consent Agenda:**

Check Manifest date 11/21/2017

Intent to Cut, Map 2 Lot 3-1

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the consent agenda as presented. **Motion passes.**

## **Appointments:** Matt Peard and Waste Disposal Committee

Matt Peard was unable to attend the meeting due to a vehicle breakdown. The Board of Selectmen and WDC discussed the timing of the Household Hazardous Waste Day, and whether to have it every two years or every three. There was no consensus for the timing.

Based on previous discussions with Mr. Peard discussion ensued about the plastics recycling market and whether it was a worthwhile venture to continue the program. Mr. Peard will be requested for a future meeting to continue the discussion.

## **Other Business:**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve as amended the minutes of 11/14, 10/09, 10/16, 08/18, 08/14, 08/07, 07/31, and 07/24. **Motion passes.**

The Board executed the annual employment contract for the Town Administrator.

Mr. Kunhardt reviewed for the Board the amended Scope and Fee schedule submitted by CLD for the South New Boston Road Bridge. There is proposed a net increase of 92 hours or approximately 25%. Mr. Kunhardt will review further if there are any places for cuts in the proposal and submit back to CLD.

Mr. Kunhardt also reviewed the need for a NHDES permit for the Bicknell Bridge on Russell Station Road. Mr. Kunhardt suggested Gary contact the same firm that completed the permitting for the Scoby Road Bridge. The Board agreed.

Mr. Pike brought forward a request for the use of the Town Hall from the Garden Club for their holiday party. FIHS has offered to sponsor the group so they may be charged only the resident rate. After discussion, the Board felt the resident rate of \$50 was appropriate for the Garden Club on their own merit. Insurance requirements were discussed and if FIHS was to cover the event, a certificate naming both the Town and the Garden Club would be required. Alternatively the Club could acquire a one-time TULIP policy for approximately \$75.

Bidding plans were discussed for the Police Station renovations. The current schedule is for a mandatory walkthrough on November 29<sup>th</sup>, with bids due on December 18<sup>th</sup>. Bid award and construction start will be early and mid January. There was also discussion of timing the move of the department to the Town Offices.

A letter was received from the Francetown Village Water Company stating that they would deduct the 15,000 gallons of water from the Town Hall billing for the 2018 cycle. This water was for the filling of the tanks for the fire suppression system. A motion was made by Mr. Kunhardt and seconded by Mr. Howell to accept the donation of the water. **Motion passes.** The Board extends its appreciation to the directors of the Village Water Company.

Ms. Arnold provided an update on the CIP Program.

Chairman Howell adjourned the meeting at 7:15pm.

Respectfully submitted,

Jamie A Pike

Approved 1/8/18

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Brad Howell

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Abigail Arnold

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Henry Kunhardt