

Town of Frankestown
Board of Selectmen & Budget & Advisory Committee
Minutes of Meeting
Wednesday, December 6, 2017

Members Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike

Chairman Howell called the meeting to order at 5:00pm.

A motion was made by Ms. Arnold and seconded by Mr. Howell to approve the Consent Agenda as presented.

- a. Land Use Change Tax Warrants
 - i. Map 5 Lot 74; Charles & Ane Swift; \$606
 - ii. Map 5 Lot 74-1; Stuart Clark Rev. Trust; \$6,500
 - iii. Map 14 Lot 27; Stuart Clark Rev. Trust; \$5,850
- b. Disbursement Request; Town Facilities Cap Reserve Fund; \$17,955.25
- c. Building Permit – Map 2 Lot 3-1; Ball Design Build; Russell Station Road
- d. Heritage Fund Donation Acceptance - \$355
- e. Thulander Museum Trust Fund Donation Acceptance - \$250

Mr. Kunhardt noted that the Transfer Station project was over estimate and inquired about availability of funds from remaining projects in the warrant article. Being no further discussion the motion was approved as presented.

A motion was made by Ms. Arnold and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3, II(a) at 5:15pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye **Motion passes.**

The Board discussed 2018 budget pay increases. No decisions were made.

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to exit the non-public session. **Motion passes.**

The meeting was joined by the Budget & Advisory Committee

Members Present: Chairman Charlie Pyle, Judi Miller, Stuart Brock, and John Thalhauser

Others Present: Kim Dalley, Polly Freese, Gary Paige, Pam Finnell, Bub Rokes, Tom Kirlin, and Mike Beisang

Highway Department

Mr. Paige presented his proposed budget to the committee. There were various questions about underspent lines from 2017. Ms. Arnold and Mr. Pike explained that they have reviewed the fuel budget and forecasting costs for 2018 and recommend a diesel price of 2.50 per gallon and a gasoline price of 2.20 per gallon. This will be reviewed in January.

Town Clerk/Tax Collector

Ms. Finnell presented her proposed budget to the committee. Changes from the previous year include an increase in recording fees. The software support line was not reduced by as much as was expected. Ms. Finnell plans to start accepting credit cards over the counter in 2018.

Board of Selectmen

Mr. Pike reviewed for the committee, all budget sections that were under the purview of the Board of Selectmen or were not being represented during these meetings.

Changes to the proposed budget include:

Executive Miscellaneous - reduced to \$500

Heritage Commission – reduced to \$925 by eliminating PO Box

Recreation

Mr. Rokes presented a revised budget to the committee which reduces the Swim Instructor line to \$650 as they no longer schedule 4 weeks of lessons and increased the Fishing Derby line to \$975. There were two new initiatives that were proposed by the committee. These are \$4500 for the maintenance of the infield. This is required to be completed every ten years. The second initiative is the construction of a shed at the baseball fields for the storage of equipment and further act as a safety shelter for the players. The cost of this building will be approximately \$10,000 and the committee is requesting taxpayer funds of \$5,000 and the remaining funds will come from donations.

The committee also discussed two items they intend to purchase from the remainder of the 2017 budget. These include a rescue backboard for the beach and a skating rink frame.

Future plans for the recreation fields include the resurfacing of the three hard courts, maintaining the fireworks show, and fundraising through corporate ads at the baseball field.

Mr. Rokes announced that Donna Noonan will not be renewing her position as the Director for the 2018 year.

Being no further business, Chairman Howell adjourned the meeting at 7:55pm.

Respectfully submitted,

Jamie A Pike

Approved 1/8/18

Brad Howell

Abigail Arnold

Henry Kunhardt

