

Town of Frankestown

Board of Selectmen

Minutes of Meeting

Monday, January 8, 2018

Members Present: Chairman Brad Howell, Abigail Arnold, and Henry Kunhardt

Other Present: Town Administrator Jamie A Pike, Kim Dalley, Admin asst., and Polly Freese

Chairman Howell called the meeting to order at 5:35pm.

Consent Agenda

- a. Check Manifest dated 1/9/2018
- b. Heritage Fund Donation Acceptance \$25,000

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the Consent Agenda.

Motion Passes

The Board approved the Town Hall rental application for the Boy Scouts with the recommendation that the cleaning deposit be waived, but the applicant must clean the hall after the event.

Mr. Pike presented the Town Hall/LCHIP documentation package that he put together with accompanying photos. The Select Board agreed that Mr. Pike could forward it to LCHIP for review. Discussion followed regarding the restrictions imposed by LCHIP regarding signage and landscaping as they pertain to the Preservation Easement.

Mr. Kunhardt made the motion to accept the minutes from October 2nd & 23rd, November 8th, 13th, 20th, & 27th, December 6th, 7th, 11th, 18th, & 19th, as amended, seconded by Ms. Arnold. **Motion passes.**

Mr. Pike reviewed some of the 2018 budget concerns. Current fuel prices have caused the current budgeted calculations to increase by \$3000 for 2018. Landfill expenses have increased by \$1000, this is based upon actual expenses during 2017, to which there are no changes anticipated.

Ms. Arnold raised the question of the future need for facilities oversight for Town buildings. Mr. Kunhardt agreed that the building environment has become more complex beginning with the geo-thermal heating at the Library. Mr. Kunhardt went on to explain the thermal issues that occurred during the sub-zero weather at the Town Hall and the measures he took to prevent freezing pipes. Ms. Arnold suggested that there needed to be something in the budget for facilities oversight. The Board was in agreement that a figure of \$5000 should be included in the budget for such services.

The Board will meet with the Budget Committee on Thursday, Jan. 18th to continue discussions on the 2018 budget.

The Recreation Dept.'s request for building funds and field maintenance were discussed. It was thought that the \$10,000 needed for the building should be a Warrant Article and the \$5,000 needed for repairing the field should not be included in the budget but be a separate Warrant Article.

Matt Harwood, who has been released from his contract to paint the Library, has offered to finish the work gratis, since he will be in Town to paint the Old Meeting House and to show good faith. This will be explored when Mr. Harwood comes to a selectmen's meeting to be set up by Mr. Kunhardt.

The Police Department renovation and ways to reduce building costs were discussed.

Town Report format was discussed and it was determined that the Selectmen's and Town Administrator's reports would be combined.

The Board discussed the adoption of certain property tax incentives for commercial entities.

Meeting was adjourned at 7:20 PM.

Respectfully Submitted,

Approved 1/22/18

Kim Dalley

Brad Howell

Abigail Arnold

Henry Kunhardt