

Town of Francestown
Board of Selectmen and Budget & Advisory Committee
Minutes of Meeting
Thursday, February 1, 2018

Selectmen Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

BAC member present: Chairman Charlie Pyle, Stuart Brock, Judi Miller and Tom Anderson

Others Present: Town Administrator Jamie A Pike

Chairman Howell called the meeting to order at 5:30pm.

New Business:

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to approve a Demolition Permit for Sleeper Mill Farm (Map 8 Lot 85) with the condition that there shall be no mechanized excavation or disturbance of earth without an approved shoreland permit. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to approve a Building Permit for Robert Alsberg (Map 5 Lot 63). **Motion passes.**

A motion was made by Mr. Howell and seconded by Ms. Arnold to approve two Timber Tax Warrants:
Chad & Debra Mills (Map 2 Lot 2-1) \$1,791.88
CDM Properties (Map 2 Lot 2) \$521.93

Motion passes.

To open the budget portion of the meeting, Mr. Kunhardt provided a synopsis of the planning work and bid process for the Police Station renovations to date. The Board has reviewed potential deduct and additions to the project from the bids received. The Board agreed to accept the three project deducts: ceiling tiles (\$9,300), flooring tiles (\$4,600) and removal of the concrete apron at the front of the building (\$1,800). A fourth deduct was presented to replace the proposed 6ton HVAC system with a smaller 3 season system. This would save \$12,600. The disadvantage of the smaller system is that there is no expansion potential to include the upper floor at a future time. Also the smaller system will rely heavily on the existing boiler during the winter months. It has also been presented to replace the existing boiler with a more efficient propane boiler at a cost of \$4,100. The Board agreed to move forward with the smaller HVAC system and to upgrade the existing boiler. It has additionally been proposed to move and upgrade the existing electric service. Additional details on this proposal are needed before a decision can be made. With these changes and the addition of a 10% owner contingency and asbestos removal, the project budget was set at \$170,000.

The Boards reviewed the proposed warrant article for the 2018 Town Meeting and voted their recommendations upon each.

Article 2 – Operating Budget \$1,793,460

Selectmen recommend 3-0

BAC recommends 4-0

Selectmen recommend 3-0

BAC recommends 4-0

Article 3 – Capital Reserve Funding \$602,800

Selectmen recommend 3-0

BAC recommends 4-0

Article 10 – Radio equipment purchase \$25,000

Selectmen recommend 3-0

BAC recommends 4-0

Article 4 – Expendable Trusts Funding \$12,300

Selectmen recommend 3-0

BAC recommends 4-0

Article 11 – Backhoe purchase \$50,000

Selectmen recommend 3-0

BAC recommends 4-0

Article 5 – Town Facility Projects \$215,000

Selectmen recommend 3-0

BAC recommends 3-1

Article 12 – Bible Hill Road reconstruction
\$170,000

Selectmen recommend 3-0

BAC recommends 4-0

Article 6 – SCBA apparatus \$10,000

Selectmen recommend 3-0

BAC recommends 4-0

Article 13 – Electronic Ballot Counter \$5,600

Selectmen recommend 3-0

BAC recommends 4-0

Article 7 – Fire Ward & PAA term change

Selectmen recommend 3-0

Article 14 – Museum basement floor \$3,750

Selectmen recommend 3-0

BAC recommends 4-0

Article 8 – Police cruiser purchase \$52,000

Selectmen recommend 3-0

BAC recommends 4-0

Article 15 – Baseball field rehabilitation \$5,000

Selectmen recommend 3-0

BAC recommends 4-0

Article 9 – Dump truck purchase \$75,000

Being no further business, Chairman Howell adjourned the meeting at 7:45pm.

Respectfully submitted,

Jamie A Pike

Approved 03.05.2018

Brad Howell

Abigail Arnold

Henry Kunhardt