

Town of Frankestown

Board of Selectmen

Minutes of Meeting

Monday, April 23, 2018

Members Present: Chairman Brad Howell, Henry Kunhardt and Abigail Arnold

Others Present: Administrator Jamie A Pike, Admin. Asst. Kim Dalley and Polly Freese.

Chairman Howell called the meeting to order at 5:30pm.

Consent Agenda:

- a. Check Manifest date 04/24/2018
- b. Meeting Minutes as Amended: 01/15, 01/22, 02/07, 03/02, 03/05, 03/12, & 03/19
- c. Excavation Tax Warrant. Kris Stewart, Map 3 Lot 51, \$104.90
- d. Intent to Cut, Rick Miller, et.al., Map 3 Lot 70
- e. Building Permit, JHP of Manchester/US Cellular, Antenna Replacement

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the consent agenda as presented. **Motion passes.**

The Board was presented a building permit application for Erin Phelps of 392 Dennison Pond Road for an Accessory Dwelling Unit. Mr. Kunhardt questioned if attachment of the ADU to the garage versus the living space was acceptable. The Board agreed that it was. A motion was made by Mr. Kunhardt and seconded by Mr. Howell to approve the building permit as presented. **Motion passes.**

The Board was presented a Timber Tax Warrant for Brigham White et.al., upon Map 6 lot 27 & 37-1 in the amount of \$1,099.92. The timber was graded at 67%. A motion was made by Ms. Arnold and seconded by Mr. Howell to approve issued the tax warrant as presented. **Motion passes.**

The Board reviewed applications for Property Tax Exemption from the NE Forestry Foundation (NEFF), The Crotched Mountain Foundation (CMF) and the Contoocook Valley School District (Con-Val). A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to accept the assessor's recommendation on the applications of NEFF and the CMF and to approve the application of Con-Val. **Motion passes.**

New England Forestry Foundation – DENIED

The Crotched Mountain Foundation – APPROVED in part and DENIED in part

Contoocook Valley School District – APPROVED

The Board reviewed proposed amendments to the minutes of 03/16 and 03/26. The Board approved the amendment to the minutes of March 16th. Discussion on the proposed amendment to the minutes of March 26th resulted in no action by the Board.

The Board reviewed the draft of a letter to the Fire Department detailing the process by which donations may be accepted in the future. This letter is in response to certain findings made during the audit of the 2017 financials. This draft will be circulated for amendment.

The Board received a request from The Grapevine and the Garden Club for the placement of signs upon the Town Common for upcoming events. Mr. Pike is to request photographs and dimensions of the proposed signs.

Mr. Pike requested that he and John Kendall be allowed to attend a workshop on Effective Enforcement presented by the NHMA on June 1st. The Board approved the request.

Mr. Pike reminded the Board that the Capstone Project (Complete Streets) will be presented at UNH on Thursday at 4pm in Durham. Mr. Pike will be attending.

Mr. Pike updated the Board on the current Fairpoint abatement request. In order for Avitar to process the application, a revaluation of the ROW value would need to be completed at a cost of \$2,500. George Sansoucy's office was contacted, and they reported they are not currently defending their 2013 values for the ROW and that they would also need to complete a revaluation. Mr. Pike will get an estimate of cost from Sansoucy's office. The Board needs to respond to Fairpoint by July 1st.

The Francestown Improvement & Historical Society (FIHS) is applying for a Rural Development Grant from the USDA. They have requested the Board prepare a letter of support to be submitted with the application. The Board reviewed a draft letter for this purpose. This draft will be circulated for amendment.

Mr. Pike informed the Board that there were a total of 4 bids received for the painting of Town Hall. Mr. Pike will be contacting references and report them to the Board at the meeting on April 30th.

Committee Appointments:

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to appoint John Thalhauser and Thomas Anderson to the Budget Committee for 3 years. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to appoint Robin Haubrich and Don Crooker to the Conservation Commission as full voting members for 3 years and to appoint Pam Avery as an alternate member for 3 years. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to appoint BJ Carbee to the Heritage Commission for 3 years. **Motion passes. (Kunhardt & Howell in favor; Arnold opposed)**

A motion was made by Ms. Arnold and seconded by Mr. Howell to appoint Ted Graham to the Waste Disposal Committee for 3 years. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to appoint Sue Jonas and Silas Little to the Zoning Board of Adjustment as full voting members for 3 years and to appoint Kevin Pobst as an alternate member for 3 years. **Motion passes.**

Ms. Arnold informed the Board regarding a discussion of the Planning Board about the re-striping of the roadway markings through the Town Common intersection. Certain members of the Planning Board felt that DOT should be contacted to ensure the recommendations of the Complete Streets project were included (i.e. reducing/maintaining the width of the travelled way throughout the entirety of the intersection). Mr. Pike has reached out to Bill Lambert and the District 4 engineer to find out how the Town can begin the conversation about altering the line striping plan. There has been no response at this time.

Chairman Howell adjourned the meeting at 6:40pm.

Respectfully submitted,

Jamie A Pike

Approved 06/04/2018

Brad Howell

Abigail Arnold

Henry Kunhardt