

## Town of Francestown

Board of Selectmen

Minutes of Meeting

Monday, June 25, 2018

Members Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: Town Admin. Jamie A Pike and Polly Freese

Chairman Howell called the meeting to order at 5:33pm.

A motion was made by Ms. Arnold and seconded by Mr. Howell to approve the consent agenda as presented. **Motion passes.**

- a. Check Manifest dated 06.26.2018
- b. Recreation Trust Donation Acceptance \$50.75
- c. Building Permit, Map 3 Lot 55-2

The Board discussed the Appreciation Dinner. Mr. Pike is awaiting pricing from Lemay's Beef for a bbq.

Mr. Pike discussed the preparation of an RFP for the 2019 revaluation. It was decided to issue separate RFPs for general real estate and utilities. Further an RFP for general assessing services will be issued for a three year term.

A complaint was received regarding the raising of Bible Hill Road in an area that left two mailboxes approximately 18" above grade. Mr. Howell and Ms. Arnold felt that it was the Town's responsibility to correct the placement of the mailboxes. It was decided to have the highway department reset the mailboxes to the proper height. There was continued discussion regarding the design of roadway reconstruction.

Mr. Pike informed the Board that Warren Kiblin is currently working on moving the historic architectural items from the Horsesheds into the basement of Town Hall. Other items will be moved to the shed bay where the chairs are currently stored. There was discussion about having doors made for this set of bays to secure the items.

The Transfer Station has requested a gutter be installed on the shed and that the decking around the compactor be replaced. Mr. Pike will explore contractor options for having this work completed.

Mr. Pike brought forward two proposals for the front lawn of the Old Meeting House and surrounding common. The first was a proposal for cycled fertilizer treatments at \$713.07 for the remainder of the year. Derek Bryant submitted a proposal to remove the existing soil and replace with new soil and

hydro-seed. This proposal was estimated to cost \$4,800. The Board took the proposals under advisement.

Mr. Pike provided a brief update on other work that is being completed this summer. The Town Hall painter is scheduled to start July 6<sup>th</sup>, the Heritage Museum Floor work will begin next week and the warranty work at Town Hall will begin on July 16<sup>th</sup>.

Mr. Kunhardt provided an update on the Police Station renovation. The electricians have completed most of their work, the doors should be hung this week and the flooring is scheduled for installation next week.

Ms. Freese asked if pricing for fertilizer treatment could be requested for Cemetery #3.

A motion was made by Mr. Howell and seconded by Ms. Arnold to enter into a non-public session pursuant to RSA 91-A:3, II(a) at 6:25p. Howell, Aye; Arnold, Aye; Kunhardt, Aye.

The Board voted to increase the Town Administrator's base pay to \$58,000 per year effective July 1, 2018. **Motion passes unanimously.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to exit the nonpublic session at 6:42pm. **Motion passes.**

Chairman Howell adjourned the meeting at 6:43pm.

Respectfully submitted,

Jamie A Pike

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Brad Howell

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Abigail Arnold

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Henry Kunhardt