

## Town of Franchestown

Board of Selectmen

Minutes of Meeting

Monday, October 1, 2018

Members Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: TA Jamie A Pike, AA Kim Dalley, Bryan Christianson (Comcast) and Polly Freese.

Chairman Howell called the meeting to order at 5:30pm.

### **Public Hearing: Cable Franchise Agreement**

Bryan Christianson was present to speak to the Board regarding the renewal of the Cable Franchise Agreement. The agreement was previously reviewed by the Town's attorney and all requested amendments were made with the exception of the Franchise Fee. Mr. Christianson noted that he missed this request and can include a paragraph to allow the Board to adjust the franchise fee to 5% with a 120 day notice.

A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to approve the franchise renewal agreement with the proposed amendment to article 9. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to approve the consent agenda, omitting the building permit for Sleeper Mill Farm. **Motion passes.**

- a. Check Manifest dated 10/02/2018
- b. Building Permit: FIHS, Map 13 Lot 19
- c. Fire & Rescue Trust Fund donation acceptance \$100

The Board discussed the building permit application for Sleeper Mill Farm upon Map 8 Lot 85. Based on new information, the Board must receive comment from the Planning Board and the owner to execute a release to the Town before building on a private road. A motion was made by Ms. Arnold and seconded by Mr. Howell to approve the permit with these two items as precedent conditions. **Motion passes.**

The Board authorized the Heritage Commission to hang a banner on the end of the Horse Sheds for the Halloween Dance.

The Board reviewed a proposal from JP Pest for the control of mice at the Fire Department. The initial service is \$372.35 and the recurring monthly service is \$106.90. The Board agreed to the proposal and discussed about having a separate line in the 2019 budget for pest services as they are increasing.

Mr. Pike explained to the Board that beginning in 2019, Virtual Town Hall, the Town's website hosting company will be discontinuing support for the current platform (First Class) and will be forcing each Town that still uses First Class to migrate to Drupal. It has been explained that Drupal is a much easier

to use platform. This migration will incur a \$3,000 charge that will be spread out over the next three years. There is no increase to the annual service license fee.

The Board discussed the length of term for a renewed contract with Roberts and Greene for auditing services. It was decided to proceed with a three year engagement.

Mr. Pike brought forward a request from the Recreation Commission for the placement of scarecrows on the Common, similar to those in New Boston. This has the potential to be an annual event. Also brought forward was the concept of hosting an online fundraising auction. The plan is to auction off donated items. The commission asks that the proceeds be considered donations that can be deposited into the Rec Trust Fund. The Trustees of Trust Funds will be asked for an opinion. The Board authorized the display of scarecrows with the reminder about the use of the sandwich board in conjunction with the banner and other yard signs.

A request was received from Janet Hicks for the placement of a directional sign for the Peterborough Quilt show. The request was approved.

Mr. Pike brought 4 items forward from Chief Douglas regarding the Police Station. A) request to add gutters to the front of the building, B) the addition of a mail slot to the public door on the left face of the building, C) replacement of the exterior bulletin board, and D) the building of a counter in the reception office. Mr. Kunhardt will follow up on these items with the appropriate contractors.

The Board directed Mr. Pike to invite Mountain Maintenance to the next Board meeting to discuss their land project.

A motion was made by Mr. Kunhardt and seconded by Mr. Arnold to approve the Minutes of 8/27, 8/13, 9/10, 8/6, 7/23, 7/16 as amended. **Motion passes.**

A motion was made by Mr. Kunhardt and seconded by Mr. Howell to enter into a non-public session, at 6:10pm, pursuant to RSA 91-A:3, II(b). Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to exit the non-public session at 6:28pm. **Motion passes unanimously.**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to seal the minutes of the non-public session until the proposed action is completed as divulgence of the information would likely render such action ineffective.

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to enter into a non-public session, at 6:39pm, pursuant to RSA 91-A:3, II(b). Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

The Board discussed the hiring of Sam Giza for the position of On-Call Transfer Station Attendant. Mr. Pike recommended a probationary period to determine suitability for the position. It was decided by Board to approve the hiring of Mr. Giza at a probationary rate of \$10.50 per hour for 60 days.

A motion was made by Ms. Arnold and seconded by Mr. Howell to exit the non-public session at 6:50pm. **Motion passes unanimously.**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to enter into a non-public session, at 6:52pm, pursuant to RSA 91-A:3, II(b). Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

The Board discussed the hiring of Richard Foote for the position of Light Equipment Operator with the Highway Department. It was discovered that certain pre-employment conditions had not been met. It was decided to formalize the employment offer with a probationary period to conclude once all pre-employment conditions had been met.

A motion was made by Ms. Arnold and seconded by Mr. Howell to exit the non-public session at 7:06pm.

A motion was made Ms. Arnold and seconded by Mr. Howell to enter into a non-public session, at 7:14pm, pursuant to RSA 94-A:3, II(l) & (e). Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Kunhardt to exit the non-public session at 7:51pm. **Motion passes unanimously.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to seal the minutes of the non-public session as divulgence of the information would likely render a proposed action ineffective. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

Respectfully submitted,

Jamie A Pike

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Brad Howell

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Abigail Arnold

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Henry Kunhardt