

The Planning Board
Town of Frankestown, NH
MINUTES
August 20, 2019

The meeting was called to order at 6:30pm

Members Present: Ex. Off. Abigail Arnold, Gerri Bernstein, Karen Fitzgerald, Betsy Hardwick, Linda Kunhardt, Robert Lindgren, Sarah Pyle **Members Absent:**

Alternates Present: Lisa Heath **Alternates Absent:** Tom Anderson

L. Kunhardt is taking the minutes

Review of Minutes: 7/16/2019 – correct spelling typos in SNHPC paragraph. Approved without objection.

New Business: Application for Driveway re: M14/L13, 13 Todd Road, owner Mary Clattenburg. Building Inspector J. Kendall letter dated 8/6/2019 states proposed driveway does not meet driveway design standards and recommends a revised plan that does meet same. The proposed driveway: is over 300 feet long and requires a turnaround sufficient in size for fire equipment to turn; crosses slopes over 15% and requires a certified erosion and control plan approved by the PB; crosses slopes of 25% or more, and requires a variance from the ZBA. Following PB approval, the driveway application will be submitted to the Selectmen. Discussion ensues. Proposal does not meet ZO 2-A.3 Steep Slope District requirements and requires a variance from ZBA. Proposal does not meet driveway design standards and must be revised or waiver requested. Joint meeting preferable. On-site walk to be scheduled. PB Chair will contact ZBA.

Water Resources Proposal Review: Relative to update of Master Plan Water Resources section, the board received and reviewed two proposals for work described and advertised by the board in an RFP. Two responding firms were Horizons Engineering and Resilience Planning and Design. Discussion ensued. Both firms appear qualified to provide information and updates sought by the board. The proposed cost/fee schedule from Horizon was significantly higher than that from Resilience. Further discussion. Are any grants available? Will the board await a grant award date prior to signing any contract? Discussion ensues. Chair will pursue grants.

CIP: Discussion. PB agrees to meeting dates for CIP. Chair will inform TA.

Dates set: 9/26/2019 = Department capitol needs worksheets due.

10/23&24/19 = CIP workshops

11/19/2019 = PB conducts final review for CIP approval.

Communications: Received: 1) Town of New Ipswich Public Hearing Notice, 8/21/2019, for cell tower construction; 2) OSI Land Use Conference series 10/5/2019 flyer; 3) Memo from TA seeking PB rep. to join 250th anniversary committee.

Master Plan Subcommittee Update: Committee has not met. Postponed until September.

Website info for Planning Board: Members roster has been updated. G. Bernstein gives synopsis of results from last meetings action item of content review on our pb website, that of other towns and consider things to add/change to make it easier for people to find what they need/are looking for. PB currently asked questions are irrelevant. Discussion of use of links. add procedures, protocols. G. Bernstein will send query to members for input. Topic will continue as agenda item until resolved.

Next Meeting: 6:30pm 9/17/2019

Meeting Adjourned: 7:40pm