

# Town of Frankestown

Board of Selectmen

Minutes of Meeting

Monday, November 4, 2019

Members Present: Chairman Brad Howell, Abigail Arnold and Henry Kunhardt

Others Present: Town Administrator Jamie A Pike

A motion was made by Ms. Arnold and seconded by Mr. Howell to approve the consent agenda as presented. **Motion passes.**

- a. Check Manifest date 11/5/2019
- b. Timber Tax Warrant – Map 2 Lot 25; Shickle \$1,609.35
- c. Zoning Permit – Map 3 Lot 17, Shattuck; 2 horse sheds
- d. Veteran’s Credit – Map 6 Lot 48, Robert Koch
- e. Capital Reserve Request – Fire Equip CRF \$25,000 2019 WA #11
- f. Equalization Ratio – 99.9% (Preliminary)
- g. Building Permits
  1. Map 5 Lot 25-2; Sullivan; single family home
  2. Map 3 Lot 79-4; Higgins, Barn extension

The Board was presented with a building permit for Ron and Melissa Shattuck for the construction of a 60’ x 120’ riding arena. Mr. Kunhardt noted that the plans were stamped by a Massachusetts licensed engineer and felt a NH licensed engineer’s stamp may be required. A motion was made by Mr. Kunhardt and seconded by Ms. Arnold to approve the building permit with 2 conditions: 1) Approval from Mr. Kendall to move forward without a NH licensed engineer’s stamp and 2) the building is not to be used for residential/dwelling unit purposes. **Motion passes.**

The Board signed the 2019 Tax Warrant issued in the amount of \$2,631,879.

The Board authorized two abatements for parcels whose total tax for the year was less than the estimated tax bill in the spring.

1. Map 5 Lot 61 - \$2
2. Map 7 Lot 9 - \$57

A motion was made by Mr. Howell and seconded by Ms. Arnold to approve the following minutes as may be amended: Sept. 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup>, 30<sup>th</sup> and Oct. 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>, and 28<sup>th</sup>. **Motion passes.**

Mr. Kunhardt reported that had met with Precision Temp Control to review the operation of the dehumidifier at the Library. It was determined that additional parts and labor approaching a cost of \$800 was needed to correct the summer/winter operational issues. He felt it more appropriate to make the necessary corrections at the time the system is replaced.

Mr. Pike presented the Board and reviewed the draft budget for 2020. A summary is provided below.

4130-00	Executive	112,826	11,550	11.40%
4140-00	Election, Registration & Vital Statistics	7,192	3,892	117.94%
4150-00	Financial Administration	80,832	1,152	1.45%
4152-00	Revaluation of Property	11,500	5,000	76.92%
4153-00	Legal Expense	22,000	0	0.00%
4155-00	Personnel Administration	170,379	3,069	1.83%
4191-00	Land Use and Community Resources	4,700	0	0.00%
4194-00	General Government Buildings	82,720	(1,071)	-1.28%
4195-00	Cemeteries	16,750	1,423	9.28%
4196-00	Property and Liability Insurance	26,407	1,728	7.00%
4197-00	Regional Associations	2,752	28	1.03%
4210-00	Police Department	221,337	3,078	1.41%
4215-00	Ambulance Service	57,519	0	0.00%
4220-00	Fire Department	72,005	3,515	4.62%
4240-00	Building Inspection	9,560	205	2.19%
4290-00	Emergency Management	500	0	0.00%
4312-00	Highways and Streets	524,489	5,457	1.05%
4324-00	Solid Waste Disposal	130,525	5,910	4.74%
4325-00	Landfill Testing and Maintenance	5,500	0	0.00%
4415-00	Health Admin. & Health Agencies	10,150	0	0.00%
4441-00	Public Assist. Administration	21,190	0	0.00%
4520-00	Parks and Recreation	34,275	(2,905)	-7.81%
4550-00	Library	90,860	10,191	12.63%
4583-00	Patriotic Purposes	1,300	0	0.00%
4611-00	Conservation	1,440	0	0.00%
4619-00	Other Conservation	13,000	(9,392)	0.00%
	<b>Total Operating Budget Before Debt</b>	<b>1,731,708</b>	<b>35,225</b>	<b>2.08%</b>
4700-00	Debt Service	105,166	(3,363)	-3.10%
	<b>Total Operating Budget</b>	<b>1,836,874</b>	<b>31,862</b>	<b>1.77%</b>

A motion was made by Ms. Arnold and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3< II(a) at 6:30pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

Mr. Pike requested a wage increase for Sam Giza. The Board agreed unanimously to raise the hourly wage of Mr. Giza to \$14.50/hr.

A motion was made by Ms. Arnold and seconded by Mr. Howell to exit the non-public session at 6:40pm. **Motion passes unanimously.**

Edward and Nancy Gagnon joined the meeting to discuss what improvements were going to be made to the fire pond lane on Wilson Hill Road. The Board stated that they would have Gary Paige contact them to review the details of the proposed improvements.

A motion was made by Ms. Arnold and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3, II(l) at 6:50pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to exit the non-public session at 7:19pm. **Motion passes unanimously.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to seal the minutes of the non-public session as divulgence of the information would likely render a proposed action ineffective. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to enter into a non-public session pursuant to RSA 91-A:3, II(l) at 7:20pm. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to exit the non-public session at 8:20pm. **Motion passes unanimously.**

A motion was made by Ms. Arnold and seconded by Mr. Howell to seal the minutes of the non-public session as divulgence of the information would likely render a proposed action ineffective. Howell, Aye; Arnold, Aye; Kunhardt, Aye. **Motion passes.**

The meeting was adjourned at 8:21pm.

Respectfully submitted,

Jamie A Pike