

# Town of Fracestown

Board of Selectmen

Minutes of Meeting

Monday, March 23, 2020

Members Present: Acting Chairman, Henry Kunhardt, Marsha Dixon and by video and phone conference Chairman, Brad Howell due to his unavailability.

Others present: Jamie Pike, Town Admin., Barbara Walker, Admin. Asst., Pam Finnell, Town Clerk and Kay Anderson, Health Officer.

Acting Chair, Mr. Kunhardt called the meeting to order at 5:35 pm.

The Board reviewed and discussed the Continuity of Operations Plan with Town Clerk, Pam Finnell and Health Officer, Kay Anderson.

Ms. Anderson advised the Board that a committee had been formed as an extension of the church community outreach program by Lori Hardwick and Cher Barker in an effort to help any residents who would need assistance with grocery shopping or errands.

A motion was made by Mr. Kunhardt and seconded by Ms. Dixon to approve and accept the consent agenda as presented. Kunhardt, Aye; Dixon, Aye; Howell, Aye.

## Consent Agenda

- a. Check Manifest dated 3/24/20
- b. MS-232 Report of Appropriations Actually Voted
- c. Thulander Museum Trust Donation Acceptance - \$500.00
- d. Intent to Excavate – Map 3 Lot 51 – Kris Stewart
- e. Veteran's Credit Approval – Map 8 Lot 16 – Richard Sanders
- f. MS-535 Financial Report of the Budget

New business that was discussed included the formation of a meeting for all department heads on Thursday 3/26/20 at 1:00 pm in the lower level of the town offices.

Mr. Kunhardt has completed and will submit the state permit application for the Police Dept. parking lot.

A motion was made by Mr. Kunhardt and seconded by Ms. Dixon to appoint Mr. Howell as the Select Board Chairman. Kunhardt, Aye; Dixon, Aye; Howell, Aye.

Jamie Pike presented a request from the Fracestown Academy, Inc. for all fees associated with the Town Hall rental be waived.

A motion was made by Mr. Dixon and seconded by Mr. Howell to deny the request. Mr. Kunhardt abstained from the vote. Dixon, Aye; Howell, Aye.

A motion was made at 6:45 pm by Mr. Kunhardt and seconded by Ms. Dixon to enter into a non-public session pursuant to RSA 91-A, II (c). Kunhardt, Aye; Dixon, Aye; Howell, Aye.

A motion to exit the non-public session was made at 6:52 pm. Dixon, Aye; Kunhardt, Aye; Howell, Aye.

A motion was made to seal the minutes indefinitely on the non-public session by Mr. Kunhardt and seconded by Ms. Dixon. Kunhardt, Aye; Dixon, Aye; Howell, Aye.

A motion was made at 6:53 pm by Mr. Kunhardt and seconded by Ms. Dixon to return to a non-public session pursuant to RSA 91-A, II (c). Kunhardt, Aye; Dixon, Aye; Howell, Aye.

A motion was made by Ms. Dixon and seconded by Mr. Howell to approve a tax deferral application. Dixon, Aye; Howell, Aye; Kunhardt opposed.

A motion was made at 7:10 pm to end the non-public session by Mr. Kunhardt and seconded by Ms. Dixon. Kunhardt, Aye; Dixon, Aye; Howell, Aye.

There being no further business to discuss Mr. Kunhardt adjourned the meeting at 7:15 pm.

Respectfully submitted,

Barbara Walker, Admin Asst.

Approved 7/20/2020