

Town of Fracestoun

Select Board

Minutes of Meeting

Monday, June 1, 2020

Members Present: Chairman Brad Howell (via ZOOM), Henry Kunhardt and Marsha Dixon

Others Present: Town Admin. Jamie A Pike, Chief Larry Kullgren, Jane Gallagher, Patrick Hooper, Ron & Melissa Shattuck and Library Director Laura Abrahamsen (via ZOOM).

The meeting was called to order at 5:35pm.

Jane & Patrick Hooper were present at the request of the Board to discuss to closure of the section of road between the 2nd NH Tpke S and New Boston Road. The section of road crosses both the land of the Hoopers and the Town Common. Before any work commences, the Hoopers would like to have an independent survey done to re-establish their property line as the gravel road has moved over the years. The Hoopers also asked questions about the grading of the area, as they often have water in their basement.

Chief Kullgren was present to discuss the disposition of the old rescue body. Chief Kullgren stated that there was an interested party for the body, and as in the past requested the Board to turn over ownership of the body to the MCFA who would then use the proceeds to outfit the chassis as a new all-hazards vehicle. Mr. Kunhardt stated that he preferred the Town maintain ownership of the body, place the proceeds in the General Fund and appropriate the funds at Town Meeting for the purpose of outfitting the truck or for deposit into an appropriate Capital Reserve Fund. Chief Kullgren stated that the MCFA wanted to move quickly on the outfitting of the chassis and would move forward immediately versus waiting to Town Meeting. A motion was made by Mr. Kunhardt and seconded by Ms. Dixon to approve the sale of the rescue truck body and retain the funds. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes.**

The Board also discussed with Chief Kullgren the need of a new computer at the Fire Department. Chief Kullgren stated that the computer in the radio room was very outdated and had issues operating the Fire House software along with other internet-based software applications. A motion was made by Ms. Dixon and seconded by Mr. Kunhardt to approve the purchase a new desktop computer for the Fire Department and to apply for GOFERR funds to cover the expense. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes**

Ron & Melissa Shattuck were present to express to the Board their dismay over how they have been treated by the Planning Board and the ZBA. Their application for appeal has been delayed on several occasions for various reasons. They stated that they are currently on the agenda with the Planning Board for June 16th, and hope things can start moving forward. They asked for re-assurance from the

Board that things would keep moving in the right direction. The Board expressed they do not have jurisdiction over the Planning Board, but felt there was now an effort to keep the process moving.

Ms. Abrahamsen was present to request funding from GOFERR funds for the thorough cleaning of the Library. A deep cleaning is requested to instill assurance with the public the cleanliness and safety of the facility. A motion was made by Ms. Dixon and seconded by Mr. Howell to approve the cleaning and to apply for GOFERR funds to cover the expense. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes.**

The Board received a nomination from the Planning Board to appoint Patrick Behen to the Southern NH Planning Commission and two nominations for the position of Keeper of the Clock, Mark Momenee and Gary Schnakenberg. A motion was made by Mr. Kunhardt and seconded by Ms. Dixon to appoint Patrick Behen to the SNHPC. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes.** A motion was made by Mr. Kunhardt and seconded by Ms. Dixon to appoint Mark Momenee as a Keeper of the Clock and thank Mr. Schnackenberg for his interest. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes.**

FIHS submitted a parade permit for the Labor Day Celebration. FIHS is still working on final plans for the celebration, but wanted to get the parade permit in case of delays in processing. The Board unanimously approved the parade permit.

The Board received a request for placement of an advertising sign for the New Boston Farmers' Market. The sign is proposed to be placed on the common on Thursdays and removed on Saturdays. A motion was made by Mr. Howell and seconded by Mr. Kunhardt to approved the sign request. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes.** Ms. Dixon suggested we seek a mutual agreement for placement of a Frankestown Farmers' Market sign in New Boston.

Mr. Pike presented a Town Offices re-opening plan to the Board. The plan calls for all staff to return on June 8th, to continue by appointment only commencing June 15th, with patrons inside the building, and public walk-ins to resume on July 6th. These dates must remain flexible dependent on continued orders from the Governor. The plan further outlines the expectations of the public to wear face coverings and the use of hand sanitizer, along with expectations of employees. A motion was made by Mr. Howell and seconded by Ms. Dixon to approve the plan as presented. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes.**

Mr. Pike presented two junkyard complaints that were submitted during the past week. The Board decided to have John Kendall review three properties for junkyard violations and report back to the Board. If founded, the Board will send of notices of violation to each offender.

The Board discussed the execution of a Tax Anticipation Note. Mr. Pike was directed to request a proposal from a Bond Counsel for services.

The Board discussed the request from Melissa Machon for placement of a memorial bench for Ed Jones. Mr. Kunhardt stated that he spoke to one of the Cemetery Trustees and they thought placement in Cemetery #3 would be a great idea. The trustees will reach out to Ms. Machon directly.

Ms. Dixon asked the Board if it was ok to take over the writing of the Select Board's Round Table for the Francestown News. All consented.

Mr. Pike asked if the port-a-potty should be placed at Scoby Beach. It was decided to place the port-a-potty with a sign stating that it was only cleaned weekly to use at own caution.

Avitar has completed their annual spring pick-ups and there were a number of properties with significant value increases. It was decided to send out supplemental tax bills so taxpayers would not be shocked with an elevated December bill.

Ms. Dixon asked permission to transplant tiger lilies from her property to the top of the foundation drop off at the Library. The Board consented.

The Board unanimously consented to issue the voting proxy to the Francestown Village Water Company with the proposed slate of officers.

Due to conflicting statements, Mr. Pike requested clarification if the Board wished to be known as the "Board of Selectmen" or "Select Board". A motion was made by Mr. Howell and seconded by Ms. Dixon to be referred to as "Select Board". Kunhardt, Nay; Dixon, Aye; Howell, Aye. **Motion passes.**

Mr. Howell resigned his position as Chair of the Board. A motion was made by Mr. Howell and seconded by Ms. Dixon to appoint Mr. Kunhardt as Chair. Kunhardt, Aye; Dixon, Aye; Howell, Aye. **Motion passes.**

Being no further business, the meeting was adjourned at 8:00pm.

Respectfully submitted,

Jamie A Pike

Approved 7/20/2020