

Meeting Minutes – January 25, 2022

Trustees of Funds, Town of Frankestown, NH

Trustees present – Jo-Ann Miller, John Thalhauser, and Janet Taft

Meeting convened at 5:01 p.m.

Agenda – Approving meeting minutes, receipt of deposits, approval of MS09, MS10 and payments.

- 1) John Thalhauser moved to approve the meeting minutes from December 30, 2021. Janet Taft made motion and John Thalhauser seconded the motion. All trustees present were in a unanimous decision and the Meeting minutes were approved.
- 2) John Thalhauser moved to acknowledge the receipt and deposit of a donation totaling \$100.00 to the Fire & Rescue Trust fund. Janet Taft made the motion and John Thalhauser seconded the motion. All trustees present were in a unanimous decision and the deposit was accepted.
- 3) John Thalhauser moved to accept the memo from Town Administrator regarding the 12/6/2021 incorrect instructions for depositing \$45,000 into the Town Bridges Capital Reserve Fund. These funds should have been deposited into the Town Facilities Capital Reserve Fund. Further record that the Trust Fund ledger was corrected accordingly. Jo-Ann Miller made a motion to approve this change and Janet Taft seconded. All trustees present were in a unanimous decision and the deposit was accepted.
- 4) John Thalhauser moved to accept or amend the 2021 year end MS09 and MS10 document and authorize John Thalhauser to electronically submit them to NH DOJ. The MS9 and MS10 statements were compared against Trust fund ledgers and bank statements and found to be accurate. Jo-Ann Miller made the motion and Janet Taft seconded it. All trustees present were in a unanimous decision and the MS09 and MS10 were approved. Jo-Ann Miller made the motion and Janet Taft seconded the motion. All trustees present were in a unanimous decision to send the MS09 and MS10 to the NHDOJ.
- 5) John Thalhauser moved to authorize payment in the amount of \$95.73 from the Non-Expendable Trust Fund to the GH Bixby Memorial Library which represents the 2021 income from the three library trusts that we administer for the benefit of the library, those being the 1899 George H Bixby Fund, the 1943 Allison Bixby Hill Fund, and the 1974 Charles and Marion Vose Fund. In accordance with RSA 202-A:22, and by informal agreement with the library, the Trustees of Trust Funds pay this income in a lump sum annually. Jo-Ann Miller made the motion and Janet Taft seconded the motion. All trustees present were in a unanimous decision to pay this amount. Check #1043 was written to the GH Bixby for \$95.73.

Meeting Adjourned at 5:14 p.m.

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Approved: