

Town of Frankestown

Select Board
Minutes of Meeting
Monday, April 1, 2024

Select Board Members present: Chair Scot D Heath and Karen Fitzgerald

Others present: Town Admin. Jamie A. Pike; Admin. Asst. Monica Harrington; Pam Berry, Bob Bitterli

Chairman Heath called the meeting to order at 5:32 pm.

Appointment

Pam Berry spoke to the BOS regarding the Frankestown Community Market. The 2024 Market Vendor Application recommends that vendors have a \$1m liability insurance policy. BOS to recommends keeping as is for this year and requiring vendor insurance next year. The FCM opens in one month and currently Ms. Berry has 13 vendors signed up. Bob Bitterli, RecCom Chair, wants to change the commission's voting structure. Currently, they have 9 members, 5 voting and 4 alternates. He wants to change that to 7 voting and 2 alternates. BOS approves the recommendation and will update the committee charter.

Consent Agenda

1. Check Manifest dated 04.02.2024
2. Notice of Intent to Excavate – 24-159-01 E – Map 3 Lot51 – Frankestown Sand and Gravel
3. Veteran's Tax Credits (\$500.00)
 - Martha Farmer (Surviving) – Map 9 Lot 26-1
 - Robert Bitterli – Map 13 Lot 4
 - Judith Bitterli – Map 13 Lot 4
 - Charles Scott Jr. – Map 9 Lot 22
 - Ruth Grayson Scott – Map 9 Lot 22

A motion was made by Mr. Heath to approve the Consent Agenda and was seconded by Ms. Fitzgerald. **Motion passes.**

New Business

A motion was made by Mr. Heath to approve and execute the Frankestown Village Water Company Annual Meeting Proxy and was seconded by Ms. Fitzgerald. **Motion passes.**

A motion was made by Mr. Heath to approve and execute the Health Trust Benefits Renewal Package 7/1/24-6/30/25 and was seconded by Ms. Fitzgerald. **Motion passes.**

A motion was made by Mr. Heath to approve the Recreation Commission's nomination of Laura Mafera as a voting member and was seconded by Ms. Fitzgerald. **Motion passes.**

A motion was made by Mr. Heath to approve and the Farmers Market Liquor License for Cathedral Ledge Distillery and was seconded by Ms. Fitzgerald. **Motion passes.**

Committee Updates – The Town received notice from Sam Feinberg of the Recreation Commission, Tom Anderson from the Budget Committee, and Silas Little from the Zoning Board of Adjustment that their respective terms need not be renewed. Committee nominations will be brought before the BOS on April 8th.

Project Updates

Transfer Station – Naughton and Son Recycling have purchased the cover for the paper container from Monadnock Disposal Service. They would like to take our cardboard and paper to Keene and if separated, the Town may be paid up to \$80/ton on corrugated cardboard.

New fees go into effect this and new signage has been updated.

T-Mobile Grant for the ADA project has been submitted by Mr. Heath.

Being no further discussion, a motion was made by Mr. Heath and seconded by Ms. Fitzgerald to adjourn the meeting at 6:33 pm. **Motion passes.**

Respectfully submitted,

Monica Harrington

Town of Francestown
Select Board
Minutes of Meeting
Monday, April 8, 2024

Select Board Members present: Chair Scot D Heath, Charlie M. Pyle, III, and Karen Fitzgerald

Others present: Town Admin. Jamie A. Pike; Admin. Asst. Monica Harrington; Betsy Hardwick,

Chairman Heath called the meeting to order at 5:30 pm.

Appointment

Betsy Hardwick, Conservation Commission, spoke to the BOS about Class A Trails. Currently, the Town has 4 sections of Class A Trails including portions of Candlewood Hill Road, Dennison Pond Road, Cressy Hill Road, and Driscoll Hill Road. The bridge on Driscoll Hill Road needs repair. Mr. Pike will speak to Gary Paige about looking into what the project needs. ConCom with SNHPC are having a workshop on 5/15 at the Town Hall to get community input.

Consent Agenda

1. Check Manifest dated 04.09.2024
2. Educational Tax Exemption – ConVal School District – Map 6 Lot 7
3. Charitable Tax Exemption – Crotched Mountain Foundation – Map 1 Lots 9-1 & 11, Map 4 Lot 1
4. Donation Acceptance – Recreation Trust Fund - \$486.25 – Coffeehouse Donations
5. Notice of Intent to Excavate – 24-159-01 E – Map 3 Lot51 – Francestown Sand and Gravel

A motion was made by Mr. Pyle to approve the Consent Agenda and was seconded by Ms. Fitzgerald. **Motion passes.**

New Business

A motion was made by Mr. Pyle to approve the minutes from March 11th, 18th, & 25th and was seconded by Ms. Fitzgerald. **Motion passes.**

EV Charging Station Potential – SNHPC has new funding options and Francestown is being included as a potential site for the State of New Hampshire. To participate, the Town would provide 4 charging stations (2 units w/ 2 chargers each) with easy access to phase 3 power. BOS favors site behind the Town Offices and at present the Town isn't required to commit to the project.

A motion was made by Mr. Heath to approve the amended Recreation Commission Charter and was seconded by Ms. Fitzgerald. **Motion passes.**

Tennis Court Bid Award - Advantage Tennis, \$20K, potentially in August of 2024 or in 2025. No action taken.

A motion was made by Mr. Heath to approve the appointment of Mark Pitman as Deputy Treasurer and was seconded by Mr. Pyle. **Motion passes.**

2024 Committee Nominations –

A motion was made by Mr. Heath to reappoint Robin Haubrich and Don Crooker and appoint Patti Long to the Conservation Commission and was seconded by Ms. Fitzgerald. **Motion passes.**

A motion was made by Mr. Heath to reappoint Barbara J Carbee to the Heritage Commission and was seconded by Mr. Pyle. **Motion passes.**

A motion was made by Mr. Heath to reappoint Michael Tartalis to the Patriotic Purposes Committee and was seconded by Mr. Pyle. **Motion passes.**

A motion was made by Mr. Heath to appoint Judith Bitterli to the ZBA as a full voting member and was seconded by Mr. Pyle. **Motion passes.**

Old Business

ConVal Withdrawal Feasibility Study Committee – The Town received a letter from the School Board last week acknowledging the potential withdrawal from ConVal. April 25th is the first meeting and Mr. Pyle is the Frankestown BOS member on the committee.

Tennis Court Repairs – 3 trees came down on the fences during the 3/23/24 storm. The Town received a quote from Andrew Grant's Tree Service for \$3,500. Primex will pay for the 3 trees that hit the fence (\$2K) and not the widow maker tree (\$1500). The chain link fence repairs are \$1400. Primex will pay for damage post \$1K deductible, the Town will pay atotal of \$2500.

A motion was made by Mr. Heath to approve and proceed with the repairs at the Tennis Courts and was seconded by Mr. Pyle. **Motion passes.**

Scott Carbee raised the issue regarding the 2 trees at Hoopers Triangle that have been tagged by Eversource for removal and replacement again. Mr. Carbee circumvented the BOS and approached the Road Agent asking if existing equipment would handle the rental of a tree spade. BOS is sticking with original decision and Mr. Pike will send a letter to Mr. Carbee regarding their final answer.

Upcoming Meetings

Thursday, April 11, 2024 – Hazard Mitigation Meeting – Fire Department – 7 pm

Monday, April 15, 2024 – 5:30pm – Frankestown Town Offices

Monday, April 22, 2024 – 6:15pm – Bennington Town Offices – Tri-Town Meeting (1st since 2019)

Being no further discussion, a motion was made by Mr. Heath and seconded by Mr. Pyle to adjourn the meeting at 7:03 pm. **Motion passes.**

Respectfully submitted,

Monica Harrington

Town of Frankestown
Select Board
Minutes of Meeting
Monday, April 15, 2024

Select Board Members present: Chair Scot D Heath and Charlie M. Pyle, III

Others present: Town Admin. Jamie A. Pike; Admin. Asst. Monica Harrington; Robert Bitterli

Chairman Heath called the meeting to order at 5:32 pm.

Appointment

Robert Bitterli, Chair Recreation Commission, spoke to the BOS regarding a walk through, Wednesday 4/17 at 1:00 pm for the Recreation Field Shed placement (24'X16') and the nominations of 3 new board members, Lily Mafera and Pamela Stohrer as voting members and Thomas "Eddie" Hardwick as an Alternate Member. Other topics included a probable leak at the Rec Fields as the water bill for last year was for 15K gallons, updated signage, and the possibility of a new playground.

Recreation Field Lease Review – the 1994 version has been updated and a draft is being reviewed by the Town's attorney; the completion date is 5/11/24.

Consent Agenda

1. Check Manifest dated 04.16.2024 - \$27,732.15
2. Excavation Tax Exemption – Map 3 Lot 51 – \$56.14
3. Land Use Change Tax – Map 3 Lots 104-1 – \$13,500
4. Donation Acceptance – Recreation Fund - \$50.00
5. Timber Tax Warrants
 - Map 5 Lot 29 – M. Jones & R. Harris - \$2674.47
 - Map 12 Lot 3 - R & J Staub - \$100.80
 - Map 3 Lot 105-1 – J & A Hedderly - \$552.82

A motion was made by Mr. Pyle to approve the Consent Agenda and was seconded by Mr. Heath. **Motion passes.**

New Business

A motion was made by Mr. Heath to deny the Charitable Tax Exemption for the New England Forestry Foundation and was seconded by Mr. Pyle. **Motion passes.**

A motion was made by Mr. Pyle to approve the Charitable Tax Exemption for the Old Meeting House, Inc. of Frankestown and was seconded by Mr. Heath. **Motion passes.**

A motion was made by Mr. Heath to approve the voting member nominations of Lily Mafera and Pamela Stohrer and the alternate member nomination of Thomas E. Hardwick to the Recreation Commission. It was seconded by Mr. Pyle. **Motion passes.**

A motion was made by Mr. Heath to approve the alternate incumbent nominations of Susannah Jonas and Jennifer Perkinson to the Library Trustees Board and was seconded by Mr. Pyle. **Motion passes.**

A motion was made by Mr. Pyle to approve the 2 year alternate nomination of Linda Kunhardt to the Zoning Board of Adjustment and was seconded by Mr. Heath. **Motion passes.**

A motion was made by Mr. Heath to approve the nomination of Ed Gagnon to the Solid Waste Committee and was seconded by Mr. Pyle. **Motion passes.**

Tri-Town Landfill Agreement Review – Next week’s meeting with Tri-Town Landfill members (Antrim & Bennington) will review the original agreement from 1999. Mr. Pike will research and bring documents as Frankestown may have the largest cache of documents of the three towns. Bob Edwards from Antrim initiated the meeting and Frankestown is approaching using up the allotted 200K yards of material.

Old Business

Tennis Court Refurbishment – Advantage Tennis’ price of \$20K for refurbishment of both tennis courts is good for both 2024/2025. Frankestown is scheduled for refurbishment the last week of August in 2024.

A motion was made by Mr. Heath to approve Advantage Tennis contract for \$20,000 and was seconded by Mr. Pyle. **Motion passes.**

Town Hall – Sarah Pyle is creating a memorandum spelling out a proposal for a committee and function of that committee for the Town Hall kitchen facilities.

Town Offices Accessibility – Mike Petrovitch will design the front of the building and the bathroom renovation.

Police Department Update - Cutter Construction will be out this week to look at the PD Doors.

Upcoming Meetings

Monday, April 22, 2024 – 6:15pm – Bennington Town Offices – Tri-Town Meeting (1st since 2019)

Monday, April 29, 2024 – 5:30pm – Town Offices

Monday, May 6, 2024 – 5:30 pm – Town Offices

- i. Introduction of New Library Director
- ii. Library Strategic Plan
- iii. Health Officer – Annual Meeting of Board of Health (RSA 128:3)

Being no further discussion, a motion was made by Mr. Heath and seconded by Mr. Pyle to adjourn the meeting at 6:28 pm. **Motion passed.**

Respectfully submitted,

Monica Harrington

Town of Frankestown
Select Board
Minutes of Meeting
Monday, April 22, 2024

Select Board Members present: Chair Scot D Heath and Charlie M. Pyle, III

Others present: Town Admin. Jamie A. Pike; Admin. Asst. Monica Harrington; Gary Paige (In Bennington Only)

Chairman Heath called the meeting to order at 5:00 pm.

Consent Agenda

1. Check Manifest dated 04.23.2024
2. Driveway Permit – Map 8 Lot 47-1 – Chris Markel
3. Solar Tax Exemptions
 - Ben and Sarah Hardwick – Map 8 Lot 35
 - Robert and Judy Bitterly – Map 13 Lot 4

A motion was made by Mr. Pyle to approve the Consent Agenda and was seconded by Mr. Heath. **Motion passes.**

New Business

A motion was made by Mr. Pyle to approve the nomination of Ruth Grayson Scott to the Patriotic Purposes Committee and was seconded by Mr. Heath. **Motion passes.**

Eversource – There is an upcoming town wide tree/limb cut of about 1200 trees. BOS will not grant a blanket approval, but are willing to approve the cutting of any ASH trees and require marking all other trees plus a scenic road hearing.

A motion was made by Mr. Pyle to approve the Hoyle and Tanner bid of \$13,835 for costs of the Schoolhouse Road conceptual plans for the culvert replacement and was seconded by Mr. Heath. **Motion passes.**

Zoning Violations Review

- a. Request from the Planning Board to follow up with Ron and Melissa Shattuck regarding the amended site plan requirement needed for the tacking sheds near riding arena. BOS signed letter dated 04/22/2024 and attached a copy of the referenced letter dated 07/12/24.
- b. Request from Mr. Paige, Road Agent, to address Native Construction/Tom Rosswagg regarding proper sedimentation and erosion controls on the Woodward Hill Road Lots during and post construction (SR Section H.1). BOS signed letter regarding said issue dated 04/22/2024.
- c. Complaints were received regarding construction vehicles parking on Map 3 Lot 25-1 and using Perley Road early in the morning and late into the evening. Mr. Pike will discuss with the Town Attorney the relevant ZBA decision and see if it is still viable as the specified vehicles in decision are no longer owned by the property owner.

Town Hall Kitchen Upgrade – Sarah Pyle emailed a letter last week to the BOS advocating for a proper kitchen facility, upgrades that could make the Town Hall an Emergency Center. She recommended a Select Board's Study Committee to advance the project. She spoke with Architect, Mike Petrovich, regarding a catering kitchen or a hybrid full

kitchen/catering kitchen. Upgrades may affect the septic capacity; the current system will have to be evaluated. State and LCHIP Regulations will be reviewed for compliance. Sarah Pyle and Betsy Hardwick wish to be on the committee.

A motion was made by Mr. Heath to establish an ad-hoc Select Board sub-committee of 5 members, the Town Hall Kitchen Study Committee, and the members are to be named at a future meeting. Motion was seconded by Mr. Pyle.

Motion passes.

Project Updates

Driscoll Hill Road Bridge – The existing six 12x12' beams require replacement along with the decking. Materials would cost approximately \$10K in pine (hemlock is preferred, but is too expensive). Mr. Pike will find out the lifespan of pine and who will do the work/cost. ConCom to post the bridge as closed to motorized, wheeled vehicles and chain it.

Eversource Pole Replacement Project – Mr. Pike will draft a letter to Consolidated/Comcast regarding the transfer of lines from old to new poles and the swift removal of old poles, especially in the center of town.

Reid Road Bridge/Culvert – Reid Road Residents were mailed a letter last Thursday with an update of the project and the reason for delays including the lack of ledge found while excavating which required more excavation and a larger footing area. There is also an additional need for a temporary culvert installation to allow the excavator to work on the Greenfield Road side of the stream. These issues could add an additional 3-4 week delay.

Recreation Field Lease – Mr. Bitterly has staked out a new location for the shed and the draft lease is still with the attorneys.

The Town received a Right to Know Request for Map 8 Lot 32 and is assisting the requesting agency with research.

Being no further discussion, a motion was made by Mr. Heath and seconded by Mr. Pyle to adjourn the meeting at 5:36pm. **Motion passed. Members present then went to Bennington for the Tri-Town Meeting.**

Tri-Town Meeting – Bennington Town Office – 6:15 pm

BOS members from Bennington, Antrim, and Frankestown were present. BOS member, Jim Cleary of Bennington, ran the meeting and was the point person on the Tri-Town Landfill Committee discussion. Handouts of the 1999 Tri-Town Agreement, the 02/28/16 Stantec Map of the Tri-Town Landfill, and a printout of the yards of material withdrawn from 1999 to the present were given to all in attendance. Per the agreement, Antrim and Bennington each have a 40% share and Frankestown has a 20% share of the approximate 1M yards of material. As of 2023, Antrim has excavated 71,609 yards, Bennington 48,117 yards, and Frankestown 171,377 yards (of approx. 200,000 allotted yards). Mr. Cleary stated that the excavation has gone deeper than originally estimated and there is estimated to be more yardage than the 1M. He believes there is an additional 5-8 years' worth of material left to be excavated before entering Phase 1. A reclamation plan needs to be developed in the future in tandem with an updated survey of the site. A site walk is scheduled for 8 am Saturday, April 27th at the Tri-Town Landfill located at 200 North Bennington Road. Frankestown BOS members will be in attendance.

Respectfully submitted,

Monica Harrington

Town of Francestown
Select Board
Tri-Town Meeting
(200 North Bennington Road, Bennington NH)
Minutes of Meeting
Saturday, April 27, 2024

Members present: Chair Scot D Heath and Charles M Pyle, III

Others present: Town Admin. Jamie A Pike, Bennington Select Board Chair Jim Cleary, Bennington Select Board member Tony Parisi, Antrim Select Board members Bob Edward and John Robertson

Mr. Cleary convened the meeting at 8:00am.

Mr. Cleary reviewed the plans showing future phases of excavation, Phases 1 thru 3. Those present viewed the existing area of excavation.

It was decided to assemble a committee to review the Tri-Town Agreement and recommend any amendments.

The meeting adjourned at approximately 8:45am.

Respectfully submitted,

Jamie A Pike, CPM
Town Administrator

Town of Frankestown

Select Board

Minutes of Meeting

Monday, April 29, 2024

Select Board Members present: Chair Scot D Heath, Charlie M. Pyle, III, and Karen Fitzgerald

Others present: Town Admin. Jamie A. Pike; Admin. Asst. Monica Harrington; Sarah Pyle, Betsy Hardwick, Pamela Finnell, Ruth Grayson Scott, Martha Farmer

Chairman Heath called the meeting to order at 5:30 pm.

Appointment

Sarah Pyle – Ms. Pyle and Ms. Hardwick spoke to the BOS regarding the newly formed Town Hall Kitchen Study Committee and potential kitchen upgrades. BOS to ask Kevin Holdredge to join the committee.

A motion was made by Mr. Pyle to nominate Betsy Hardwick and Bob Bitterli to the Town Hall Kitchen Study Committee and was seconded by Mr. Heath. **Motion passes.**

A motion was made by Ms. Fitzgerald to nominate Sarah Pyle and Ted Graham to the Town Hall Kitchen Study Committee and was seconded by Mr. Heath. **Motion passes.**

Generator research is being conducted on the Town Hall kitchen project. A generator, similar to new one installed at the Police Department costs approximately \$12K. Mr. Pike to get pricing for a 3-phase system that would include the sprinkler system. Without sprinkler system running, a fire watch would need to be posted during times of occupancy.

Pamela Finnell – 2024 Tax Deeding – Ms. Finnell reviewed the tax deeding process and dispersed handouts. Impending tax deed letters will be sent out this week by the Tax Collector's office and Mr. Pike will send out appointment request letters to each of those property owners on Monday, May 6. June 10, 2024 will be the date of acceptance or waiver of Tax Deeds for the June 11, 2024 Tax Deeding date.

Consent Agenda

1. Check Manifest dated 04.30.2024
2. Solar Exemption
 - Map 5 Lot 83-1 – Diane & John Ludlam - \$21,600
 - Map 3 Lot 4 – Stephan Morrissey - \$14,400
 - Map 5 Lot 36 – Sara Cox - \$9,600
 - Map – John & Deidre Ludlam - \$21,000

A motion was made by Mr. Pyle to approve the consent agenda and was seconded by Ms. Fitzgerald. **Motion passes.**

A motion was made by Mr. Heath to approve the Driveway Permit for 1210 Bible Hill Road, Map 9 Lot 26-02 with the additional condition that there shall be no permanent access to Map 9 Lot 26-2 from the Tower Access Road and temporary construction access shall cease upon issuance of Certificate of Occupancy. It was seconded by Mr. Pyle.

Motion passes.

New Business

The 2024 First Issue Tax Warrant in the amount of \$3,140,710 was signed by the Select Board. The due date is July 1st.

Zoning Violations Review

1. Landry (Perley Road) Complaints were received regarding construction vehicles parking on and using Perley Road early in the morning and late into the evening. Mr. Pike will discuss with Town Attorney if ZBA decision is still viable as vehicles specified in that decision are no longer owned by the property owner.
2. PB meeting on 04/16/2024 noted that Mr. Bitterli's new septic system was installed on a steep slope (ZO Section 2-A.3.3 (b)). The leach field and piping are constructed on a slope of approximately 20%. Building Inspector, John Kendall, misinterpreted the plans thinking the leach field was on the top of the hill. The Planning Board may require a Sediment & Erosion Control Plan as part of the site review which may resolve the issue.
3. Todd Road Update – Mr. Dan Teryek has received an approved DES shoreland permit for his unpermitted addition to his barn. This is a one-time courtesy; no further forgiveness will be granted.
4. Pellerin (Old County Road North & Bennington Road) The owner has placed many pieces of equipment and vehicles on the properties. A letter will be forthcoming from the BOS.

Building Permit Fee Refund – Map 6 Lot 7-3-1 – Bruce & Holly Bachand - \$5,549.10.

The owners have decided to withdraw their building and driveway permits. As work has NOT begun on the project, Mr. Pike recommends providing a refund for their building permit in addition to the \$5k driveway bond.

A motion was made by Mr. Pyle to approve the refund to Bruce and Holly Bachand for \$5,549.10 and was seconded by Ms. Fitzgerald. **Motion passes.**

Gift/Gratuity Policy – The Town does not presently have a policy. Chief Douglas has received gift cards for house checks performed over the winter with values up to \$100 and a bottle of wine. Most municipal policies allow gifts with a limit on cash and gift cards.

A motion was made by Mr. Pyle to create a Gift/Gratuity Policy limiting gifts per occasion to \$25 per person and up to \$100 per department. It was seconded by Ms. Fitzgerald. **Motion passes.**

Project Updates

Conval Feasibility Study – The first meeting was held on 04/25 and was predominately led by District Attorney, Dean Eggert of Wadleigh, Starr, & Peters Law (ConVal's attorney). The committee is 18 members, the largest feasibility study ever created in the state of NH. Future meetings were scheduled for the 2nd and 4th Thursdays at 6 pm. Mr. Pyle asked the Superintendent for financials and she will provide said information soon. Frankestown's citizen led education committee will meet Tuesday 04/30 and development of a potential minority report will be discussed.

Recreation Field Lease/shed – The lease is presently under review. The shed location is staked out, but the area is wet so Mr. Pike has reached out to Mr. Danforth to determine wetland status. FIHS has given approval for shed placement.

Town Office ADA project – The Town should hear back soon on the AARP grant. Ms. Fitzgerald will work with Mr. Pike on the detailed action plan and timeline.

Tri-Town Landfill Committee – All three towns visited the Tri-Town Landfill/Excavation Pit on Saturday, April 27 at 8:00 am and reviewed the current state of the facility. A new engineering study of the site and a mitigation plan need to be conducted, pricing is currently being researched. Selectmen Mr. Heath, Jim Cleary (Bennington) and John Roberson (Antrim) will review the existing agreement and suggest any updates to the three towns.

Driscoll Hill Road Bridge – Mr. Gary Paige is soliciting an improved solution to bridge repair with I-beams instead of pine beams. It is expected that pricing will be similar. He is awaiting a proposal from DH Harwick. Temporary signs and chain to prohibit use of bridge will be installed.

Housing Appeals Board – No decision has been made yet on the ZBA Lawrence decision.

American Rescue Plan Funds – The Town was allocated \$165+K in funds, remaining funds are \$123+k to spend.

State Road and Bridge Funds – The remaining Highway Funds are \$106+K and Bridge Funds are \$47+K. Reid Road and 2nd NH Tpke S Warrant Article has \$57+K yet to be spent.

SNHPC Brownfields – The Town is awaiting an answer regarding testing of materials on site at the Old Ski Lodge. Testing results will determine the action required to clean up the site.

Non-Public Session RSA 91:A:3, II(c) – Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the application.

A motion was made by Mr. Heath and seconded by Mr. Pyle to enter into a nonpublic session pursuant to RSA 91-A:3, II(c) at 6:34 pm. Heath, Aye; Pyle, Aye; Fitzgerald; Aye. **Motion passes.**

The Board discussed the properties that are pending tax deeding in June.

A motion was made by Mr. Pyle and seconded by Ms. Fitzgerald to exit the nonpublic session at 7:15 pm. **Motion passes unanimously.**

Being no further discussion, a motion was made by Mr. Heath and seconded by Mr. Pyle to adjourn the meeting at 7:16 pm. **Motion passed.**

Respectfully submitted,

Monica Harrington